

TESDA CIRCULAR

Subject: Implementing Guidelines on Special Skills Training Program for Sugarcane Industry Workers		Page 1 of 3 Number 57 , series of 2017
Date Issued: November 17, 2017	Effectivity: Immediately	Supersedes:

In the interest of service, this Implementing Guidelines on the Special Skills Training Program for Sugarcane Industry Workers is hereby adopted:

I. Background

Republic Act No. 10659 or the **Sugarcane Industry Development Act of 2015 (SIDA)** enacted on March 27, 2015 mandates the Department of Labor and Employment (DOLE) in collaboration with Sugar Regulatory Administration (SRA), Commission on Higher Education (CHED), TESDA, Professional Regulation Commission (PRC) and the private sector to formulate and implement Human Resources Development (HRD) Master Plan for the sugarcane industry.

The HRD Master Plan includes, among others, capacity building, skills training, institutional training of the sugarcane industry workers, small and agrarian reform beneficiaries and their organizations; scholarship program for the underprivileged but deserving college and post-graduate students who are taking up courses in relevant fields of discipline in State Universities and Colleges (SUCs) which have programs in agriculture, agricultural engineering and mechanics, chemical engineering/sugar technology and for **vocational courses and skills development for farmers and farm technicians, and skilled workers in sugar mills, sugar refineries, distilleries and biomass power plants; and formulation and implementation of competency standards and training regulations for technical vocational education and training for the sugarcane industry.**

Under the 2016 General Appropriations Act (GAA), Php20 Million fund was allocated to TESDA for the implementation of skills training and development of sugarcane industry workers. TESDA adopted the Special Training for Employment Program (STEP) where training allowance and starter toolkits were provided to the beneficiaries. Under the 2017 GAA, the same amount of fund was allocated to TESDA to continue the implementation of the program but adopting the Training for Work Scholarship Program (TWSP) scheme. However, upon written request of the Sugar Regulatory Administration, the fund shall be implemented under a special scholarship program specifically tailored to the needs of the sugarcane industry.

II. Scope

This Circular shall cover the implementation of the TWSP Php20 Million fund allocated under the 2017 GAA to TESDA for the skills training and development of the sugarcane industry workers as mandated by the aforementioned law.

III. Qualifications/Programs Covered

TVET Qualifications specified in **Annex A** shall be offered and other Qualifications that may be identified by the SRA in which case the 2017 TWSP/STEP Schedule of Costs shall apply.



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IV. Target Beneficiaries

The target beneficiaries of this program shall be the sugarcane industry workers, small sugarcane farmers and sugarcane agrarian reform beneficiaries and their organizations, sugarcane farm technicians and skilled workers in sugar mills, sugar refineries, distilleries, and biomass power plants. The target beneficiaries shall also include their dependents.

V. Implementation Arrangements

1. The POs concerned shall closely coordinate with the concerned SRA Field Offices to identify/contact the beneficiaries of this program;
2. The TESDA through the Provincial Offices (POs) concerned shall ensure that the beneficiaries will accomplish the Walk-in Scholarship Application (WSA) Form 0032017 and the encoding of their profile/data in the Centralized Database System (T2MIS) for profiling purposes.
3. The Provincial Offices (POs) concerned shall be responsible for the implementation, evaluation and appropriate disbursement of funds for this program;
4. The RO/POs shall ensure that the beneficiaries/graduates shall be assessed; and
5. TESDA COROPO shall closely coordinate with the SRA and other concerned agencies to ensure the successful implementation of this program including the provision of post training assistance if there is any.

VI. Implementing Mechanics

The implementing mechanics of TESDA Circular No. 53, s. of 2017 (Implementing Guidelines for Nationwide Emergency Skills Training Program (NESTP) shall be adopted.

VII. Administrative and Financial Procedures

1. TWSP Central Office allocation shall be released to the Regions thru the issuance of Sub-ARO shall be the source of funding to cover payment under this program;
2. Payment of Training Support Fund (TSF):
 - a. The payment of TSF, computed at One Hundred Pesos (P100.00) per training day, shall be released by the concerned Provincial Offices (POs) directly to the scholars on a weekly basis;
 - b. The first payment shall be given during the Training Induction Program (TIP) covering the 1st week of training; and



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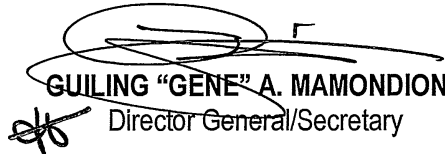
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c. Subsequent payments shall correspond to the actual number of days of attendance in the previous week.

3. Payment of Training Cost and Assessment Fee:

The payment procedures of the NESTP shall be adopted as well.

This Circular takes effect as indicated.


GULING "GENE" A. MAMONDIONG
Director General/Secretary

List of Qualifications (ANNEX A)

Sector	No.	TVET Qualification Title	No. of Training Hours ⁽⁴⁾	No. of Training Days ⁽⁵⁾	Per Capita Allowance (P/1p100/00)	Training Cost	Assessment Fee	Per Capita Cost
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(8)
Automotive	1	Automotive Servicing NC I	156	20	2,000.00	4,000.00	450.00	6,450.00
	2	Service Engine Components (Leading to Automotive Servicing NC II)	96	12	1,200.00	1,000.00	305.00	2,505.00
	3	Service Automotive Electrical (Leading to Automotive Servicing NC II)	232	29	2,900.00	2,000.00	300.00	5,200.00
	4	Service Power Train Components (Leading to Automotive Servicing NC II)	112	14	1,400.00	1,100.00	550.00	3,050.00
	5	Service Underchassis Components (Leading to Automotive Servicing NC II)	80	10	1,000.00	900.00	300.00	2,200.00
Construction	1	Carpentry NC II	162	21	2,100.00	7,000.00	600.00	9,700.00
	2	Electrical Installation and Maintenance NC II	224	28	2,800.00	5,000.00	1,250.00	9,050.00
	3	Pipefitting NC II	202	26	2,600.00	5,000.00	500.00	8,100.00
	4	Perform Multiple Plumbing Installation and Repair Maintenance Works (Leading to Plumbing NC II)	168	21	2,100.00	7,000.00	300.00	9,400.00
	5	Masonry NC I	104	13	1,300.00	5,000.00	1,100.00	7,400.00
Heating, Ventilation, Airconditioning and Refrigeration	1	Transport RAC Servicing NC II	212	27	2,700.00	10,000.00	900.00	13,600.00
Metals And Engineering	1	Shielded Metal Arc Welding (SMAW) NC I	208	26	2,600.00	7,000.00	500.00	10,100.00
Processed Food and Beverage	1	Process Food by Sugar Concentration (Leading to Food Processing NC II)	96	12	1,200.00	1,000.00	200.00	2,400.00
Total	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx

Notes:

**Per Capita Cost includes training cost, assessment fee and allowance.