

TESDA CIRCULAR

Subject: Implementing Guidelines on Special Fund Allocation for Yolanda Rehabilitation and Recovery Program (YRRP) for Yolanda-affected Areas		Page <u>1</u> of 3 pages Number <u>28</u> , series of 2017
Date Issued: 30 May 2017	Effectivity: 30 May 2017	Supersedes:

In the interest of the service and in order to provide coherence in the implementation of the special allocation for the "Yolanda affected-regions", the following implementing guidelines are hereby being issued:

I. Background/Rationale:

- TESDA is one of the agencies which immediately responded and implemented projects/programs to provide support in the rehabilitation and recovery of the Yolanda-affected communities thru skills training in construction qualifications and other livelihood skills training programs to provide the beneficiaries with opportunities for wage and self-employment;
- TESDA has received a special fund allocation for the Yolanda rehabilitation and recovery program (YRRP) in the amount of **PhP 262,308,197.77** broken down as follows:

Regions	Amount (PhP)
IV-B	11,624,846.00
VI	179,551,812.05
VII	12,258,379.73
VIII	58,873,160.00

II. Objective:

- The objective of the additional funding support fund is to assist in the sustainable development of the Yolanda-affected communities thru livelihood and skills training opportunities;

III. Scope/Coverage:

- The programs to be implemented under these Guidelines shall be in accordance with the costings, qualifications and clusters of competencies contained in TESDA Circular No. 10 series of 2016 (STEP Guidelines);
- Training Support Fund (TSF) of P100 per day, covering food and transportation shall be provided to the beneficiaries following the Guidelines on TESTP (TESDA Circular No. 20, series of 2017);

TESDA CIRCULAR

Subject: Implementing Guidelines on Special Fund Allocation for Yolanda Rehabilitation and Recovery Program (YRRP) for Yolanda-affected Areas		Page <u>2</u> of 3 pages Number <u>28</u> , series of 2017
Date Issued: 30 May 2017	Effectivity: 30 May 2017	Supersedes:
IV. Implementation Mechanics:		
1. TARGET BENEFICIARIES		
1.1 The concerned ROPOs shall consider the results of the Barangay-based Skills Mapping Survey in targeting the project beneficiaries;		
1.2 Priority shall be given to the beneficiaries in relocated communities and/or those that would be relocated to the identified relocation sites by the National Housing Authority (NHA) or the beneficiaries of permanent housing projects established by non-government organizations to improve their economic status in life;		
1.3 Age requirement: 15 years old and above.		
2. TRAINING DELIVERY MODE		
2.1 All modes of training delivery shall be considered in the implementation of the training programs (i.e. institution-based, enterprise-based, community-based; training-cum production; mobile-training) as applicable;		
3. BENEFITS/ASSISTANCE		
3.1 The trainees shall be entitled with the following:		
<ul style="list-style-type: none">• Free tuition fee on technical and entrepreneurship training• Free Assessment fee as applicable• Training Support Fund• Training Tool Kits		
3.2 A separate Qualification Map (Form 001-QM-YRRP 2017) is hereby attached for easy reference.		
4. DOUBLE AVAILMENT		
4.1 Beneficiaries can avail of the programs twice even in un-related qualifications.		
5. ADMINISTRATIVE AND FINANCIAL PROCEDURES		
5.1 The TSF shall be paid to the beneficiaries in three payment terms, i.e., first payment during the Training Induction Program corresponding to 1 st week of training; second payment at the mid-term of the training program and last payment upon completion of the training program;		

TESDA CIRCULAR

Subject: Implementing Guidelines on Special Fund Allocation for Yolanda Rehabilitation and Recovery Program (YRRP) for Yolanda-affected Areas		Page <u>3</u> of 3 pages Number <u>29</u> , series of 2017
Date Issued: 30 May 2017	Effectivity: 30 May 2017	Supersedes:

5.2 Payment to the TVET providers shall be made upon submission of the following required documents:

- 5.2.1. Billing Statement;
- 5.2.2. MIS 03-02 (Training and Employment Report)
- 5.2.3. Attendance Sheet (for the duration of the training);
- 5.2.4. Certified true copy of RWAC for payment of assessment fees.

6. Monitoring and Evaluation and Submission of Reports

In accordance with the NEDA Guidelines on report submission and monitoring and evaluation of programs, the following shall be considered:

- 6.1 The concerned TESDA Regional Offices shall submit the required reports to the Office of the Deputy Director General for Policies and Planning every 10th of month of April, July, October based on NEDA Templates Forms 1, 2,3, copies are attached to this Circular and e-copies provided by the NEDA;
- 6.2 TESDA Regional Offices shall submit the regional reports to the NEDA Regional Offices by 15th of April, July, October, January;
- 6.3 NEDA Regional Offices (NROs) IV-B, VI, VII, and VIII to submit regional report to Yolanda Project Management Office Head by 22nd of April, July, October, January;
- 6.4 Agency Central Offices to submit retractions/revisions to NEDA Central Office and their respective regional offices within 7 days or by 22nd of April, July, October, January;
- 6.5 NEDA to submit Yolanda Progress Report for the President by end of the month.

This Circular shall take effect as indicated.


GUILING "GENE" A. MAMONDIONG
Director General/Secretary