TESDA CIRCULAR

Subject: Signatory in Assessment and Certification Related Certificates		**Page 1 of 3** page/s Number 014, Series of 2024
Date Issued: MAR 27 2024	**Effectivity:** 28 March 2024 to 11 April 2024	**Supersedes:**

In the interest of the service and in view of the designation of Deputy Director General Rosanna A. Urdaneta as Officer-in-Charge of the Technical Education and Skills Development Authority (TESDA), the following Assessment and Certification related Certificates shall bear the signature (electronic specimen signature provided) of the Officer-in-Charge of the agency, effective 28 March 2024 to 11 April 2024:

1. E-National Certificate (e-NC);
2. E-Certificate of Competency (e-CoC);
3. E-Trainer's Methodology Certificate (e-TMC);
4. Certificate of Competency under Trainer's Methodology (TMC COC);
5. National TVET Trainers Certificate (NTTC); and
6. Provisional National TVET Trainers Certificate (Provisional NTTC).

The preparation of NC/CoC, TMC, and NTTC shall conform to Section 6.8 of the Operating Procedure on Competency Assessment (TESDA-OP-CO-05, Rev. No. 00) and TESDA Circular No. 20, series of 2014, respectively.

To provide guidance in the printing of Assessment and Certification related Certificates, the following format shall be adopted in affixing the e-signature of DDG Rosanna A. Urdaneta:

(specimen e-signature)
DDG ROSANNA A. URDANETA, CESO II
Officer-in-Charge and
Deputy Director General for
Policies and Planning

Attached is the sample template of NTTC for reference and guidance. Likewise, the same format provided above shall be adopted in the e-NC, e-CoC, e-TMC, and e-TMC COC that are generated in the T2MIS.

Further, the following are hereby clarified:

1. All issuances of assessment and certification related certificates, wherein assessment is conducted before 28 March 2024, shall bear the signature of Secretary Suharto T. Mangudadatu, Ph.D.

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2. ALL assessment and certification related certificates shall also bear the ORIGINAL (not facsimile) initial of Provincial/District Director.

3. After the effectivity of the designation of DDG Rosanna A. Urdaneta as Officer-in-Charge, the aforementioned certificates shall bear the specimen signature of the undersigned.

This Circular shall take effect as indicated.

SUHARTO T. MANGUDADATU, Ph.D.
Secretary/Director General, TESDA

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Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

BAGONG PILIPINAS

This certifies that

PROOF ONLY

has successfully completed the requirements under the Philippine TVET Trainers Qualification System (PTTQS) for

NATIONAL TVET TRAINER CERTIFICATE

in

Certificate No. _____

Issued on: _____

Valid until: _____

Signature of the certificate holder

(specimen e-signature)
DDG ROSANNA A. URDANETA, CESO II
Officer-in-Charge and
Deputy Director General for
Policies and Planning

Secretary / Director General, TESDA

NOTE: FOR COLOR PRESENTATION ONLY
ACTUAL PRESS OUTPUT MAY VARY WITH THE PROOF
NOT TO SERVE AS COLOR GUIDE

Sa TESDA, Lingap ng Maasahan

CLN-NTTC-000001