TESDA CIRCULAR

Subject: New Signatory in Assessment and Certification Related Certificates		Page **1** of **5** page/s Number 027, Series of 2023
Date Issued: **13 June 2023**	**Effectivity:** **13 June 2023**	**Supersedes:**

In the interest of the service and in view of the transition in the leadership of the agency, the following Assessment and Certification related Certificates shall bear the signature (electronic specimen signature provided) of the undersigned as the Director General of the Technical Education and Skills Development Authority (TESDA) effective 13 June 2023:

1. E-National Certificate (e-NC) (applicable for NCR and Certification Office);
2. E-Certificate of Competency (e-CoC) (applicable for NCR and Certification Office);
3. National Certificate (NC);
4. Certificate of Competency (CoC);
5. Trainer's Methodology Certificate (TMC);
6. Certificate of Competency under Trainer's Methodology;
7. National TVET Trainers Certificate (NTTC); and
8. Provisional National TVET Trainers Certificate (Provisional NTTC).

Section 6.8 of Operating Procedure on Competency Assessment (TESDA-OP-CO-05, Rev. 00) shall be followed in the preparation of NC/CoC, while TESDA Circular No. 20, series of 2014 shall be followed in the preparation of TMC and NTTC.

To provide guidance in the printing of Assessment and Certification related Certificates, the following format shall be adopted in affixing the e-signature of Secretary Suharto T. Mangudadatu:

(specimen e-signature)
SEC. SUHARTO T. MANGUDADATU, Ph. D.

Attached is the sample template for reference and guidance.

Further, the following are hereby clarified:

1. All issuances of assessment and certification-related certificates, where assessment is conducted before 13 June 2023, shall bear the signature of Director General Danilo P. Cruz.

2. ALL assessment and certification related certificates shall also bear the ORIGINAL (not facsimile) initial of Provincial/District Director.

This Circular shall take effect as indicated.

SEC. SUHARTO T. MANGUDADATU, Ph. D.
Director General

TESDA CIRCULAR

ANNEX A – NATIONAL CERTIFICATE

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

TESDA
• 1994 •

NATIONAL CERTIFICATE

in

is awarded to

for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:

Signature of the certificate holder
Certificate No.

Issued on :
Valid until:

(specimen e-signature)
SEC. SUHARTO T. MANGUDADATU, Ph. D.
Director General

CLN-NQ-

TESDA CIRCULAR

ANNEX B – CERTIFICATE OF COMPETENCY

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

TESDA
· 1994 ·

CERTIFICATE OF COMPETENCY

This is to certify that

has been assessed under the Philippine TVET Competency Assessment and Certification System and has shown competence in this/these unit/s of competency:

in partial fulfillment of the National Qualification-

Signature of the certificate holder
Certificate No.

Issued on :
Valid until:

(specimen e-signature)
SEC. SUHARTO T. MANGUDADATU, Ph. D.
Director General

CLN-COC-

TESDA CIRCULAR

ANNEX C – TRAINER'S METHODOLOGY CERTIFICATE

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

CERTIFICATE OF COMPETENCY

in

Conduct Competency Assessment

is awarded to

(name)

in partial fulfillment of the competency requirements of **Trainers Methodology I** *under the Philippine TVET Trainers Qualification System (PTTQS)*

Certificate No. _____
Issued on _____
Valid until _____

_____
Signature of the Certificate Holder

(specimen e-signature)
SEC. SUHARTO T. MANGUDADATU, Ph. D.
Director General

CLN-COC-**********

TESDA CIRCULAR

ANNEX D – NATIONAL TVET TRAINER CERTIFICATE

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

This certifies that

has successfully completed the requirements under the Philippine TVET Trainers Qualification System (PTTQS) for

NATIONAL TVET TRAINER CERTIFICATE

in

Certificate No. _____

Issued on: _____

Valid until: _____

_____
Signature of the certificate holder

(specimen e-signature)
SEC. SUHARTO T. MANGUDADATU, Ph. D.
Director General

CLN-NTTC-