

# TESDA CIRCULAR

<b>Subject:</b> Signatory in Assessment and Certification Related Certificates		<b>Page 1 of 3</b> page/s Number <u>047</u> , Series of 2024
<b>Date Issued:</b>  JUL 23 2024	<b>Effectivity:</b> 24 July 2024 to 04 August 2024	<b>Supersedes:</b>

In the interest of the service and in view of the designation of Deputy Director General Vidal D. Villanueva III as Officer-in-Charge of the Technical Education and Skills Development Authority (TESDA), the following Assessment and Certification related Certificates shall bear the signature (electronic specimen signature provided) of the Officer-in-Charge of the agency, effective 24 July 2024 to 04 August 2024:

1. E-National Certificate (e-NC);
2. E-Certificate of Competency (e-CoC);
3. E-Trainer's Methodology Certificate (e-TMC);
4. Certificate of Competency under Trainer's Methodology (TMC COC);
5. National TVET Trainers Certificate (NTTC); and
6. Provisional National TVET Trainers Certificate (Provisional NTTC).

The preparation of NC/CoC, TMC, and NTTC shall conform to Section 6.8 of the Operating Procedure on Competency Assessment (TESDA-OP-CO-05, Rev. No. 00) and TESDA Circular No. 20, series of 2014, respectively.

To provide guidance in the printing of Assessment and Certification related Certificates, the following format shall be adopted in affixing the e-signature of DDG Vidal D. Villanueva III:

**(specimen e-signature)**  
**DDG VIDAL D. VILLANUEVA III**  
**Officer-in-Charge and**  
**Deputy Director General for**  
**TESD Operations**

Attached is the sample template of NTTC for reference and guidance. Likewise, the same format provided above shall be adopted in the e-NC, e-CoC, e-TMC, and e-TMC COC that are generated in the T2MIS.

Further, the following are hereby clarified:

1. All issuances of assessment and certification related certificates, wherein assessment is conducted before 24 July 2024, shall bear the signature of Secretary Suharto T. Mangudadatu, Ph.D.

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2. ALL assessment and certification related certificates shall also bear the ORIGINAL (not facsimile) initial of Provincial/District Director.
3. After the effectivity of the designation of DDG Vidal D. Villanueva as Officer-in-Charge, the aforementioned certificates shall bear the specimen signature of the undersigned.

This Circular shall take effect as indicated.



**SUHARTO T. MANGUDADATU, Ph.D.**  
Secretary/Director General, TESDA





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Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**



*This certifies that*

PROOF ONLY

*has successfully completed the requirements under the  
Philippine TVET Trainers Qualification System (PTTQS) for*

## NATIONAL TVET TRAINER CERTIFICATE

in

Signature of the certificate holder

Certificate No. \_\_\_\_\_

Issued on: \_\_\_\_\_

Valid until: \_\_\_\_\_

(specimen e-signature)  
**DDG VIDAL D. VILLANUEVA III**  
 Officer-in-Charge and  
 Deputy Director General for  
 TESD Operations  
 Secretary / Director General, TESDA

NOTE: FOR COLOR PRESENTATION, ONLY  
ACTUAL PRESS OUTPUT MAY VARY WITH THIS PROOF.  
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