

# TESDA CIRCULAR



<b>SUBJECT: Authority to Sign Job Order Contracts</b>		Page 1 of 1 page/s Number <u>050</u> , Series of 2022
<b>Date Issued:</b>  26 July 2022	<b>Effectivity:</b>  As indicated	<b>Supersedes:</b>  Any issuance inconsistent herewith


In the interest of the service and to ensure the ease of doing business in TESDA, the signing/approving authority of contracts of employees on a job order basis shall be delegated as follows:

OFFICES	SIGNING/APPROVING AUTHORITY
Office of the Director General and Offices under ODG	Director General
Office of the Deputy Director General and Executive Offices under ODDG	Deputy Director General concerned
Administrative Service, and Financial and Management Service	Director IV concerned
ROPOTI	Regional Director concerned

Signing/approving authority shall comply with the existing COA-DBM Joint Circular on the rules and regulations governing contract of service and job order workers in the government.

For your guidance and compliance.

  
**DANILO P. CRUZ**  
 Director General

