TESDA CIRCULAR

SUBJECT: Approved TESDA Board Resolutions No. 2017-01 to 2017-19.		Page 1 of 3 pages Number 04 series of 2017
Date Issued: February 7, 2017	**Effectivity:** As indicated	**Supersedes:**

In line with the agency's continuing effort to improve certain policies and procedures, we are providing you with the resolutions approved by the TESDA Board during the 96th TESDA Board Meeting held on 03 February 2017:

1. **BR No. 2017-01** "Approving the Award of Contracts to NSB Engineering Design and Fabrication for the Procurement of CMU Boxes, Tools and Equipment and Mock-Ups for the Mobile Training Laboratories (MTLs) – Rebidding of Lots 1 to 8"

2. **BR No. 2017-02** "Approving the award of contract to E-Copy Corporation for the provision of Photocopying Services for the TESDA Central Office (January 2017 – December 2017)"

3. **BR No. 2017-03** "Approving and Promulgating the Policy on the Institutionalization of Entrepreneurship in Technical Vocational Education and Training Programs"

4. **BR No. 2017-04** "Prioritization of Insurance Processor (Microinsurance) and Rope Access for Training Regulations (TR) Development"

5. **BR No. 2017-05** "Approving and Promulgating the Training Regulations for Agroentrepreneurship NC II, Agroentrepreneurship NC III, Agroentrepreneurship NC IV"

6. **BR No. 2017-06** "Approving and Promulgating the Training Regulations for Drying and Milling Plant Servicing NC III"

7. **BR No. 2017-07** "Approving and Promulgating the Training Regulations for Milking Operation NC II"

TESDA CIRCULAR

SUBJECT: Approved TESDA Board Resolutions No. 2017-01 to 2017-19.		Page 2 of 3 pages Number 04 series of 2017
Date Issued: February 7, 2017	**Effectivity:** As indicated	**Supersedes:**

8. **BR No. 2017-08** "Approving and Promulgating the Amended Training Regulations for Massage Therapy NC II"

9. **BR No. 2017-09** "Approving the Amendments to the Training Regulations for Domestic Work NC II Thereby Deleting the Provision on One (1) Month Gap Prior to the Reassessment of Candidates Who Initially Failed in the Competency Assessment and Imposing the Mandatory Refresher Course for Those Who have Failed the Assessment Twice"

10. **BR No. 2017-10** "Approving the Assessment Fees for Sugarcane Production NC II"

11. **BR No. 2017-11** "Approving the Assessment Fees for Computer Systems Servicing NC II"

12. **BR No. 2017-12** "Approving the Assessment Fees for Electronic Products Assembly and Servicing NC II"

13. **BR No. 2017-13** "Approving the Assessment Fee for Food and Beverage Services NC II"

14. **BR No. 2017-14** "Approving the Assessment Fees for Housekeeping NC II"

15. **BR No. 2017-15** "Approving the Assessment Fee for Travel Services NC II"

16. **BR No. 2017-16** "Approving the Assessment Fee for Front Office Services NC II"

TESDA CIRCULAR

SUBJECT: Approved TESDA Board Resolutions No. 2017-01 to 2017-19.		Page 3 of 3 pages Number 04 series of 2017
Date Issued: February 7, 2017	**Effectivity:** As indicated	**Supersedes:**

17. BR No. 2017-17 "Approving the Assessment Fee for Tourism Promotion Services NC II"

18. BR No. 2017-18 "Approving the Assessment Fee for Local Guiding Services NC II"

19. BR No. 2017-19 "Approving the Assessment Fees for Various Electronics and Semiconductor Qualifications"

The foregoing resolutions supersede all other issuances inconsistent therewith.

GUILING "GENE" A. MAMONDIONG
Director General/Secretary

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig, Metro Manila

96th TESDA BOARD MEETING
03 February 2017, Friday, 2:30 P.M.
7th Floor TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-01

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APPROVING THE AWARD OF CONTRACTS TO NSB ENGINEERING DESIGN AND FABRICATION FOR THE PROCUREMENT OF CMU BOXES, TOOLS AND EQUIPMENT AND MOCK-UPS FOR THE MOBILE TRAINING LABORATORIES (MTLs) – REBIDDING OF LOTS 1 TO 8

WHEREAS, Section 8 of Republic Act No. 7796, otherwise known as the "Technical Education and Skills Development Act of 1994," grants the Technical Education and Skills Development Authority (TESDA) Board the power to enter into, make, execute, perform and carry-out domestic and foreign contracts subject to existing laws, rules and regulations;

WHEREAS, in the exercise of this power, the TESDA Board shall approve all contracts entered into by the TESDA;

WHEREAS, the Finance Committee recommended the award of contracts to NSB Engineering Design and Fabrication for the procurement of CMU Boxes, Tools and Equipment and Mock-ups for the Mobile Training Laboratories (MTLs) – Rebidding of Lots 1 to 8 during the 88th Finance Committee meeting held last 19 December 2016. A copy of its Resolution No. 2016-04 issued on 19 December 2016 is hereto attached as Annex "A" and made an integral part hereof;

WHEREAS, in the 96th EXCOM- TESDA Board Meeting held last 09 January 2017 at 10:30 a.m., the members of the TESDA Board who attended the meeting favorably endorsed to the TESDA Board the recommendation by the Finance Committee awarding the contracts to NSB Engineering Design and Fabrication for the procurement of CMU Boxes, Tools and Equipment and Mock-ups for the Mobile Training Laboratories (MTLs) – Rebidding of Lots 1 to 8 and finding the bids offered by NSB Engineering Design and Fabrication for Lot 1 - Common Box for Multimedia Equipment & Accessories and Mock-up, Lot 2 - Appliance Repair NC II with Toolbox, Lot 3 - Bread and Pastry NC II, Lot 4 - Cookery NC II with Plastic Box, Lot 5 - Electrical Installation and Maintenance NC II with Toolbox, Lot 6 - Food Processing NC II with Plastic Box, Lot 7 - Plumbing NC II and Lot 8 - Small Engine Repair (Motorcycle/Small Engine Servicing NC II) with Toolbox to be the Single Calculated and Responsive Bidder pursuant to Section 36 (a) of the Revised Implementing Rules and Regulations of Republic Act No. 9184 as recommended by the Finance Committee in its Resolution No. 2016-04 issued on 19 December 2016;

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APPROVING THE AWARD OF CONTRACTS TO NSB ENGINEERING DESIGN AND FABRICATION FOR THE PROCUREMENT OF CMU BOXES, TOOLS AND EQUIPMENT AND MOCK-UPS FOR THE MOBILE TRAINING LABORATORIES (MTLs) – REBIDDING OF LOTS 1 TO 8

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017 at 2:30 p.m., approves the award of contracts to **NSB Engineering Design and Fabrication** for the procurement of CMU Boxes, Tools and Equipment and Mock-ups for the Mobile Training Laboratories (MTLs) – Rebidding of Lots 1 to 8 amounting to Six Million One Hundred Eleven Thousand Nine Hundred Fifty Pesos (Php6,111,950.00);

BE IT RESOLVED FURTHER, that the Board authorizes the Director General to sign the Notice of Award, the terms and conditions of the contract and the Notice to Proceed for and in behalf of the TESDA Board;

BE IT RESOLVED FINALLY, that copy of this Resolution shall be disseminated to all concerned.

Approved this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Department of Labor and Employment
Chairperson, TESDA Board

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig, Metro Manila

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Resolution No. 2017-02

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APPROVING THE AWARD OF CONTRACT TO E-COPY CORPORATION FOR THE PROVISION OF PHOTOCOPYING SERVICES FOR THE TESDA CENTRAL OFFICE (JANUARY 2017 – DECEMBER 2017)

WHEREAS, Section 8 of Republic Act No. 7796, otherwise known as the "Technical Education and Skills Development Act of 1994," grants the Technical Education and Skills Development Authority (TESDA) Board the power to enter into, make, execute, perform and carry-out domestic and foreign contracts subject to existing laws, rules and regulations;

WHEREAS, in the exercise of this power, the TESDA Board shall approve all contracts entered into by the TESDA;

WHEREAS, the Finance Committee recommended the award of contract to E-Copy Corporation for the provision of photocopying services for the TESDA Central Office (January 2017 – December 2017) during the 89th Finance Committee meeting held last 16 January 2017. A copy of its Resolution No. 2017-01 issued on 16 January 2017 is hereto attached as Annex "A" and made an integral part hereof;

WHEREAS, in the 97th EXCOM- TESDA Board Meeting held last 31 January 2017 at 10:00 A.M., the members of the TESDA Board who attended the meeting favorably endorsed to the TESDA Board the recommendation by the Finance Committee awarding the contract to E-Copy Corporation for the provision of photocopying services for the TESDA Central Office (January 2017 – December 2017);

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017 at 2:30 p.m., approves the award of contract to E-Copy Corporation for the provision of photocopying services for the TESDA Central Office (January 2017 – December 2017) amounting to Two Million Sixty-Four Thousand Pesos (Php2,064,000.00) subject to the provision that TESDA shall be billed monthly for black and white photocopy with no minimum copy volume at Fifty-Nine Centavos (Php0.59) per copy and for colored photocopy with no minimum copy volume at Nine Pesos (Php9.00) per copy. Further, E-Copy Corporation shall be paid based on the unit copy charge and on the number of net copies reported monthly on the meter reading card but not to exceed the Approved Budget for the Contract (ABC) amounting to Two Million Seven Hundred Seventy-Four Thousand One Hundred Fifty Pesos and 52/100 (Php2,774,150.52);

BE IT RESOLVED FURTHER, that the Board authorizes the Director General to sign the Notice of Award, the terms and conditions of the contract and the Notice to Proceed for and in behalf of the TESDA Board;

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APPROVING THE AWARD OF CONTRACT TO E-COPY CORPORATION FOR THE PROVISION OF PHOTOCOPYING SERVICES FOR THE TESDA CENTRAL OFFICE (JANUARY 2017 – DECEMBER 2017)

BE IT RESOLVED FINALLY, that copy of this Resolution shall be disseminated to all concerned.

Approved this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Department of Labor and Employment
Chairperson, TESDA Board

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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03 February 2017, Friday, 2:30 P.M.
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Taguig City

Resolution No. 2017-03
(page 1 of 3 pages)

APPROVING AND PROMULGATING THE POLICY ON THE INSTITUTIONALIZATION OF ENTREPRENEURSHIP IN TECHNICAL VOCATIONAL EDUCATION AND TRAINING PROGRAMS

WHEREAS, Section 8 of Republic Act No. 7796 states that the Authority shall primarily be responsible for formulating, continuing, coordinated and fully integrated technical education and skills development policies, plans and programs;

WHEREAS, Section 8 (1) of the TESDA Act mandates the TESDA Board to promulgate after due consultation with industry associations, employers, workers, policies, plans, programs and guidelines as maybe necessary for the efficient implementation of the Act;

WHEREAS, Section 23 of the law further provides that *"The Authority shall design and administer training programs and schemes that will develop the capabilities of public and private institutions to provide quality and cost-effective technical education and skill development and related opportunities. Such training programs and schemes shall include teacher's trainors' training, skill training for entrepreneur development and technology development, cost effective training in occupational trades and related fields of employment, and value development as an integral component of all skills training programs."*

WHEREAS, Section 2a of the Republic Act No. 9501 or the Magna Carta for Micro, Small, and Medium Enterprises states that "*intensifying and expanding programs for training in entrepreneurship and for skills development for labor."*

WHEREAS, Section 4. Youth Entrepreneurship and Financial Literacy Program of the Republic Act No. 10679 or the Youth Entrepreneurship Act states that *"the promotion of youth entrepreneurship and financial literacy program shall be inculcated in all levels of education nationwide. . . The Commission on Higher Education (CHED) and the Technical Education and Skills Development Authority (TESDA) shall ensure the promotion of programs on entrepreneurship and financial literacy."*

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7th Floor, TESDA Board Room, Office of the Chair
Taguig City

Resolution No. 2017-03
(Page 2 of 3 pages)

APPROVING AND PROMULGATING THE POLICY ON THE INSTITUTIONALIZATION OF ENTREPRENEURSHIP IN TECHNICAL VOCATIONAL EDUCATION AND TRAINING PROGRAMS

WHEREAS, during the 25th and 27th TESDA Board Direction Setting (TB-DS) Committee held on 13 September 2016 and 25 January 2017, respectively, the aforementioned policy proposal on the institutionalization of entrepreneurship in technical vocational education and training (TVET) programs was deliberated and favourably endorsed for promulgation;

NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED that the TESDA Board in its meeting today 03 February 2017 at 2:30 p.m., hereby declares that TESDA shall continue to pursue, implement, and sustain Entrepreneurship Development and related programs that are geared towards enhancing the productive capacity and employability of technical vocational education and training graduates;

BE IT RESOLVED FURTHER, that a Working Group (WG)/ Special Committee spearheaded by the TESDA Board and with the participation of the TESDA Secretariat, is hereby created to review, consolidate, integrate, and harmonize existing entrepreneurship and to develop new programs in TVET that will create a more comprehensive framework to produce a relevant, efficient and effective entrepreneurship education.

This Working Group was created as recommended during the 25th Direction Setting Committee meeting hold on 13 September 2016 in response to Secretary Mamondiong's directive to pursue entrepreneurship education as a means to address poverty alleviation.

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APPROVING AND PROMULGATING THE POLICY ON THE INSTITUTIONALIZATION OF ENTREPRENEURSHIP IN TECHNICAL VOCATIONAL EDUCATION AND TRAINING PROGRAMS

BE IT RESOLVED FINALLY, that copies of this resolution be published and disseminated to all concerned.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment (DOLE)

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Resolution No. 2017-04
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PRIORITIZATION OF INSURANCE PROCESSOR (MICROINSURANCE) AND ROPE ACCESS FOR TRAINING REGULATIONS (TR) DEVELOPMENT

WHEREAS, Item (B), Section 14 of republic Act No. 7796 mandates that TESDA shall develop and establish a national system, of skills standardization, testing and certification and conduct research and development on various occupational areas in order to recommend policies, rules and regulations for effective and efficient skills standardization, testing and certification system in the country;

WHEREAS, TESDA shall focus its efforts and resources on priority qualifications/skills identified by partner-industry bodies and associations on the basis of the following:

1. Priority needs of the industry-sector;
2. Nationwide application in terms of public interest/welfare;
3. Employment generation and investment opportunities; and
4. The criteria for skills standardization and certification, to wit:
    - Requiring relatively long period of education or training;
    - Performance of the competency affecting and endangering people's lives and limbs; and
    - Competency involving the handling of complex equipment, tools and supplies.

WHEREAS, in addition to the abovementioned criteria, support for the development of skills/qualifications shall also be prioritized based on existing laws of the sector/industry governing the promotion on the competitiveness and promoting Filipino workers and the development thrusts of the government, among others;

WHEREAS, the Insurance Processor (Microinsurance) and Rope Access qualifications have been presented and endorsed by industry associations and practitioners during the 26th and 27th Direction Setting Committee TESDA Board-TESDA Secretariat Consultation Meetings held last 26 October 2016 and 25 January 2017, respectively;

WHEREAS, during the 27th Direction Setting Committee TESDA Board-TESDA Secretariat Consultation Meeting, the above-mentioned qualifications were recommended to be elevated to the TESDA Board for prioritization for TR development;

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NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board approves the prioritization of Insurance Processor (Microinsurance) and Rope Access qualifications for Training Regulations (TR) development.

BE IT RESOLVED FINALLY, that copies of this Resolution be disseminated to all concerned offices for their information and guidance.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

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East Service Road, South Superhighway, Taguig City

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Resolution No. 2017- 05
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APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR AGROENTREPRENEURSHIP NCII, AGROENTREPRENEURSHIP NC III AND AGROENTREPRENEURSHIP NC IV

WHEREAS, Section 14 (b) of Republic Act No. 7796 mandates that TESDA shall develop and establish a national system of skills standardization, testing and certification and conduct research and development on various occupational areas in order to recommend policies, rules and regulations for effective and efficient skills standardization, testing and certification system in the country;

WHEREAS, in the 23rd Direction Setting (DS) Committee TESDA Board-TESDA Secretariat Consultation Meeting on 29 April 2016, the body favorably endorsed for consideration and approval of the TESDA Board the prioritization of the qualifications for farmer agro-entrepreneurs, farm leader agro-entrepreneurs, and facilitator agro-entrepreneurs;

WHEREAS, during the 95th TESDA Board Meeting on 21 September 2016, the TESDA Board approved the prioritization for training regulations development of Qualifications along Agroentrepreneurship which include the job of Marketing Coordinator, Production Coordinator, Farmer Leader, and Agroentreprise Facilitator;

WHEREAS, industry experts and partners, headed by THE SECRETARY of Department of Agrarian Reform, with focal office -Bureau of Agrarian Reform Beneficiaries Development (BARBD) as coordinator and participated by the following organizations, Sta. Josefa Agusan del Sur United Farmers Assn (SJASUFA),Umingan Farmers Agrarian Reform Coop (UFARCO),National Livelihood Development Corporation (NLDC),Catholic Relief Services (CRS),Local Government Unit-Llanera, Caridad Sur Farmer MPC/ Irrigators Association, Foundation for Rural and Industrial Equipment for National Development (FRIEND Foundation, Inc.), Kalasag Farmer Producers Cooperative (KFPC) wiith the assistance of the Qualifications and Standards Office (QSO) of TESDA, have developed and endorsed the same for TESDA Board approval and the following organizations have validated the same: Linabu, Agrarian Multi-purpose Cooperative (LAMPCO), PamayanangUmuunladnaLakas Ani (Punla-MPC), Hinatuan, Tagbina United Farmers Assn. (HUFA), Local Government Unit-Llanera, Catholic Relief Services;

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Resolution No. 2017- 05

APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR AGROENTREPRENEURSHIP NCII, AGROENTREPRENEURSHIP NC III AND AGROENTREPRENEURSHIP NC IV

WHEREAS, during the 88th Standards-Setting and Systems Development (SSSD) Committee TESDA Board-TESDA Secretariat Meeting held on November 9, 2016, the Committee favorably endorsed the promulgation of the above-mentioned Training Regulations for Agroentrepreneurship NC II, Agroentrepreneurship NC III and Agroentrepreneurship NC IV;

WHEREAS, the Occupational Safety and Health Center (OSHC) endorsed these training regulations for TESDA Board approval in so far as their occupational safety and health aspects are concerned;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017 at 2:30 p.m., approves and promulgates the aforementioned Training Regulations for Agroentrepreneurship NC II, Agroentrepreneurship NC III and Agroentrepreneurship NC IV as herein appended;

BE IT RESOLVED, FINALLY, that

(1) Copies of this Resolution and the abovementioned Training Regulations be published and disseminated to all concerned, and the same shall be effective fifteen (15) days upon publication;

(2) All programs to be registered under these new Training Regulations must comply with the requirements of the aforementioned Training Regulations. The one-year period of registration under this new Training Regulations shall commence on the date of effectivity as indicated in the Implementing Guidelines/ TESDA Circular for the deployment of the Training Regulations to be issued by the TESDA Secretariat; and

(3) Graduates of TVET programs covered by the aforementioned Training Regulations shall be required to undergo mandatory assessment under the national assessment and certification program.

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APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR AGROENTREPRENEURSHIP NCII, AGROENTREPRENEURSHIP NC III AND AGROENTREPRENEURSHIP NC IV

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

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Resolution No. 2017- 06
(Page 1 of 3 pages)

APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR DRYING AND MILLING PLANT SERVICING NC III

WHEREAS, Section 14 (b) of Republic Act No. 7796 mandates that TESDA shall develop and establish a national system of skills standardization, testing and certification and conduct research and development on various occupational areas in order to recommend policies, rules and regulations for effective and efficient skills standardization, testing and certification system in the country;

WHEREAS, relating to Republic Act 10601 also known as the Agricultural and Fisheries Mechanization (AFMech) Law, particularly in Section 14, **Skills Certification of Agricultural Machinery Technicians and Operators** - The TESDA in collaboration with the Department of Agriculture (DA), the Board of Agricultural Engineering (BoAE) and the national associations of agricultural engineers and agricultural machinery assemblers, manufacturers and distributors, shall undertake skills certification and accreditation systems for agricultural and fishery machinery operators and technicians;

WHEREAS, the industry calls for, among others, skills development along the various areas relating to drying and milling plant servicing, particularly servicing grain drying plant facilities and servicing corn and rice milling plant facilities;

WHEREAS, in the 19th Direction Setting (DS) Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 10 April 2014, the body favorably endorsed for consideration and approval of the TESDA Board the prioritization of seven (7) qualification titles in the area of agricultural and fishery mechanization;

WHEREAS, in the 88th TESDA Board Meeting on 30 April 2014, the TESDA Board approved the prioritization for training regulations development of seven (7) qualifications along agricultural and fishery mechanization which includes Drying and Milling Plant Servicing;

WHEREAS, industry experts and partners, headed by **ENGR. GEORGE Q. CANARI,** Agricultural Machinery Manufacturers and Distributors Association (AMMDA), Inc. and participated by the following experts and practitioners, **ENGR. REYNALDO P. GREGORIO of** Philippine Center for Postharvest Development and Mechanization and **ENGR. EDEN GAGELONIA of** Philippine Rice Research Institute with the assistance of the Qualifications and Standards Office (QSO) of TESDA, have developed and endorsed the same for TESDA Board approval and the following organizations have validated the same: Philippine Sino-Center for

APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR DRYING AND MILLING PLANT SERVICING NC III

Agricultural Technology (PHILSCAT), Mindanao State University, Central Luzon State University, CARAGA State University, MDDC Foundation, Inc., Sugar Regulatory Administration, University of the Philippines, Los Baños, Bohol Island State University, Mindanao State University and Laguna State Polytechnic University.

WHEREAS, during the 90th Standards-Setting and Systems Development (SSSD) Committee TESDA Board-TESDA Secretariat Meeting held on 26 November 2016, the Committee favorably endorsed the promulgation of the above-mentioned Training Regulations for Drying and Milling Plant Servicing NC III;

WHEREAS, the Occupational Safety and Health Center (OSHC) endorsed this training regulation for TESDA Board approval in so far as the occupational safety and health aspect is concerned;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017 at 2:30 p.m., approves and promulgates the aforementioned Training Regulations for Drying and Milling Plant Servicing NC III as herein appended;

BE IT RESOLVED, FINALLY, that

(1) copies of this Resolution and the abovementioned Training Regulations be published and disseminated to all concerned, and the same shall be effective fifteen (15) days upon publication;

(2) All programs to be registered under these new Training Regulations must comply with the requirements of the aforementioned Training Regulations. The one-year period of registration under this new Training Regulations shall commence on the date of effectivity as indicated in the Implementing Guidelines/ TESDA Circular for the deployment of the Training Regulations to be issued by the TESDA Secretariat; and

(3) Graduates of TVET programs covered by the aforementioned Training Regulations shall be required to undergo mandatory assessment under the national assessment and certification program.

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APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR DRYING AND MILLING PLANT SERVICING NC III

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

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APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR MILKING OPERATION NC II

WHEREAS, Section 14 (b) of Republic Act No. 7796 mandates that TESDA shall develop and establish a national system of skills standardization, testing and certification and conduct research and development on various occupational areas in order to recommend policies, rules and regulations for effective and efficient skills standardization, testing and certification system in the country;

WHEREAS, relating to Republic Act 10601 also known as the Agricultural and Fisheries Mechanization (AFMech) Law, particularly in Section 14, **Skills Certification of Agricultural Machinery Technicians and Operators** - The TESDA in collaboration with the Department of Agriculture (DA), the Board of Agricultural Engineering (BoAE) and the national associations of agricultural engineers and agricultural machinery assemblers, manufacturers and distributors, shall undertake skills certification and accreditation systems for agricultural and fishery machinery operators and technicians;

WHEREAS, the industry calls for, among others, skills development along the various areas relating to milking operation, particularly operating, simple troubleshooting and maintaining milking machines.

WHEREAS, in the 19th Direction Setting (DS) Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 10 April 2014, the body favorably endorsed for consideration and approval of the TESDA Board the prioritization of seven (7) qualification titles in the area of agricultural and fishery mechanization;

WHEREAS, in the 88th TESDA Board Meeting on 30 April 2014, the TESDA Board approved the prioritization for training regulations development of seven (7) qualifications along agricultural and fishery mechanization which includes Milking Operation;

WHEREAS, industry experts and partners, headed by **ENGR. GEORGE Q. CANAPI,** Agricultural Machinery Manufacturers and Distributors Association (AMMDA), Inc. and participated by the following experts and practitioners, **DR. ARNEL DEL BARRIO, DR. CYRIL BALTAZAR and MR. MIKE DEL ROSARIO** of the Philippine Carabao Center and **ENGR. JANE TAPEL of** National Dairy Authority with the assistance of the Qualifications and Standards Office (QSO) of TESDA, have developed and endorsed the same for TESDA Board approval and the following organizations have validated the same: Philippine Carabao Center-

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7/F TESDA Board Room, Office of the Chair
Taguig City. Metro Manila

Resolution No. 2017- 07

APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR MILKING OPERATION NC II

Headquarter, Philippine Carabao Center –Central Luzon State University; National Dairy Authority and Batangas Dairy Multi-purpose Cooperative (BADACO).

WHEREAS, during the 90th Standards-Setting and Systems Development (SSSD) Committee TESDA Board-TESDA Secretariat Meeting held on 26 November 2016, the Committee favorably endorsed the promulgation of the above-mentioned Training Regulations for Milking Operation NC II;

WHEREAS, the Occupational Safety and Health Center (OSHC) endorsed this training regulation for TESDA Board approval in so far as its occupational safety and health aspect is concerned;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017 at 2:30 p.m., approves and promulgates the aforementioned Training Regulations for Milking Operation NC II as herein appended;

BE IT RESOLVED, FINALLY, that

(1) copies of this Resolution and the abovementioned Training Regulations be published and disseminated to all concerned, and the same shall be effective fifteen (15) days upon publication;

(2) All programs to be registered under these new Training Regulations must comply with the requirements of the aforementioned Training Regulations. The one-year period of registration under this new Training Regulations shall commence on the date of effectivity as indicated in the Implementing Guidelines/ TESDA Circular for the deployment of the Training Regulations to be issued by the TESDA Secretariat; and

(3) Graduates of TVET programs covered by the aforementioned Training Regulations shall be required to undergo mandatory assessment under the national assessment and certification program.

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Resolution No. 2017- 07
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APPROVING AND PROMULGATING THE TRAINING REGULATIONS FOR MILKING OPERATION NC II

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

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East Service Road, South Superhighway, Taguig City

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Resolution No. 2017-08
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APPROVING AND PROMULGATING THE AMENDED TRAINING REGULATIONS FOR MASSAGE THERAPY NC II

WHEREAS, Section 14 (b) of Republic Act No. 7796 mandates that TESDA shall develop and establish a national system of skills standardization, testing and certification and conduct research and development on various occupational areas in order to recommend policies, rules and regulations for effective and efficient skills standardization, testing and certification system in the country;

WHEREAS, the Training Regulations for Massage Therapy NC II were approved and promulgated during the 49th TESDA Board Meeting on 20 April 2006 through TESDA Board Resolution No, 2006-09;

WHEREAS, both the Department of Health (DOH) and Technical Education and Skills Development Authority (TESDA) agreed to harmonize and integrate the licensing of Massage Therapist and the assessment and certification for Massage Therapy NC II under the Joint Memorandum Circular 2015-001;

WHEREAS, it is the policy of TESDA to review Training Regulations (TRs) promulgated by the TESDA Board in the light of new industry trends and demands;

WHEREAS, industry experts and partners, and other organizations involved in massage therapy with the assistance of the Qualifications and Standards Office (QSO) of TESDA and the Department of Health (DOH), have developed, harmonized and endorsed the same for TESDA Board approval and the following organizations have validated the same: Philippine Chamber of Massage Industry for Visually Impaired, National Vocational Rehabilitation Center, Federation of Institutes of Massage Therapy in the Philippines, Heavenworks Healing Place, Asian Alternative and Wellness Development Center;

WHEREAS, during the 81st and 85th Standards-Setting and Systems Development (SSSD) Committee TESDA Board-TESDA Secretariat Meeting held on 11 November 2015 and 24 February 2016 respectively, the Committee favorably endorsed the promulgation of the above-mentioned Training Regulations for Massage Therapy NC II;

WHEREAS, the National Council on Disability Affairs (NCDA) endorsed these training regulations for TESDA Board approval in so far as its usage and applicability to persons with disabilities is concerned;

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APPROVING AND PROMULGATING THE AMENDED TRAINING REGULATIONS FOR MASSAGE THERAPY NC II

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED,, that the TESDA Board in its meeting today, 03 February 2017 at 2:30 p.m., approves and promulgates the aforementioned Training Regulations for Massage Therapy NC II as herein appended;

BE IT RESOLVED, FINALLY, that

(1) copies of this Resolution and the abovementioned Training Regulations be published and disseminated to all concerned, and the same shall be effective fifteen (15) days upon publication;

(2) All programs to be registered under these new Training Regulations must comply with the requirements of the aforementioned Training Regulations. The one-year period of registration under this new Training Regulations shall commence on the date of effectivity as indicated in the Implementing Guidelines for the deployment of the Training Regulations to be issued jointly by the Department of Health and Technical Education and Skills Development Authority;

(3) Graduates of TVET programs covered by the aforementioned Training Regulations shall be required to undergo mandatory assessment under the national assessment and certification program.

Adopted this 3rd day of February 2017

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

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East Service Road, South Superhighway, Taguig City

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Resolution No. 2017-09
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APPROVING THE AMENDMENTS TO THE TRAINING REGULATIONS FOR DOMESTIC WORK NCII THEREBY DELETING THE PROVISION ON ONE (1) MONTH GAP PRIOR TO THE REASSESSMENT OF CANDIDATES WHO INITIALLY FAILED IN THE COMPETENCY ASSESSMENT AND IMPOSING THE MANDATORY REFRESHER COURSE FOR THOSE WHO HAVE FAILED THE ASSESSMENT TWICE

WHEREAS, TESDA Board Resolution No. 2014-08 was issued approving and promulgating the Training Regulations (TR) for Domestic Work NC II last 1 October 2014 during the 89th TESDA Board Meeting;

WHEREAS, it is the policy of the TESDA to review any Training Regulations (TR) promulgated by the TESDA Board to cater to changes brought about in the industry without waiting for the three (3) year period;

WHEREAS, there was a series of consultation meetings with stakeholders and agreed to delete the one (1) month provision in the training regulations in the re-assessment of candidates who failed in the competency assessment (Section 4 Assessment and Certification Arrangements item 4.5) to wit:

> "Reassessment is allowed only after one month from the date of assessment".

WHEREAS, the TESDA Board 91st Standards-Setting and Systems Development (SSSD) Committee meeting on 7 December 2016 reiterated the provision on Section 4, item 4.6 of the above-mentioned TR on re-assessment of candidates, to wit:

> "A candidate who fails the assessment for two (2) consecutive times will be required to go through a refresher course before taking another assessment."

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APPROVING THE AMENDMENTS TO THE TRAINING REGULATIONS FOR DOMESTIC WORK NCII THEREBY DELETING THE PROVISION ON ONE (1) MONTH GAP PRIOR TO THE REASSESSMENT OF CANDIDATES WHO INITIALLYFAILED IN THE COMPETENCY ASSESSMENT AND IMPOSING THE MANDATORY REFRESHER COURSE FOR THOSE WHO HAVE FAILED THE ASSESSMENT TWICE

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017 at 2:30 p.m., approves the aforementioned amendments to the Training Regulations for Domestic Work NC II;

BE IT RESOLVED, FINALLY, that copies of this Resolution be disseminated to all concerned, and the same shall be effective fifteen (15) days upon publication.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting TESDA Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

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Resolution No. 2017-10
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APPROVING THE ASSESSMENT FEES FOR SUGARCANE PRODUCTION NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or – controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA
2. Orientation of the TESDA TWG
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees
4. Presentation of Proposed Assessment Fees to TWG and NTRC
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees
6. Conduct of Public Hearing for the Proposed Assessment Fee
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

APPROVING THE ASSESSMENT FEES FOR SUGARCANE PRODUCTION NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic

WHEREAS, TESDA Board Resolution No. 2015-26 was issued approving the Training Regulations for Sugarcane Production NC II last 16 December 2015 during the 92th TESDA Board Meeting;

WHEREAS, during the 10th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 25 July 2016, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fees for Sugarcane Production NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fees for Sugarcane Production NC II as mentioned hereunder:

APPROVING THE ASSESSMENT FEES FOR SUGARCANE PRODUCTION NC II

- COC 1 - Six Hundred and Seventy-Five Pesos (Php 675.00)
- COC 2 - Six Hundred and Seventy-Five Pesos (Php 675.00)
- COC 3 – Five Hundred and Sixty Pesos (Php 560.00);

WHEREAS, the technical computation of the assessment fee for Sugarcane Production NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above mentioned assessment fees for Sugarcane Production NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fees shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fees such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages; and others if applicable

2. The assessment fees shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fees will have a significant impact that might necessitate an earlier review;

WHEREAS, Resolution-281, dated 14 October, 2016 was approved and adopted by the Sugar Board of Sugar Regulatory Administration, approving the request of TESDA Board to subsidize the cost of cane stalks, chargeable against the SIDA funds for a period of three (3) years;

WHEREAS, a stakeholders' consultation was held on 27 October 2016 to ensure that the proposed assessment fees for Sugarcane Production NC II were properly disseminated with the stakeholders pursuant to the Implementing Rules and

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APPROVING THE ASSESSMENT FEES FOR SUGARCANE PRODUCTION NC II

Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fees for Sugarcane Production NC II as follows:

- COC 1 - Six Hundred and Seventy-Five Pesos (Php 675.00)
- COC 2 - Six Hundred and Seventy-Five Pesos (Php 675.00)
- COC 3 – Five Hundred and Sixty Pesos (Php 560.00);

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

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APPROVING THE ASSESSMENT FEES FOR COMPUTER SYSTEMS SERVICING NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or –controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA
2. Orientation of the TESDA TWG
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees
4. Presentation of Proposed Assessment Fees to TWG and NTRC
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees
6. Conduct of Public Hearing for Proposed Assessment Fee
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

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APPROVING THE ASSESSMENT FEES FOR COMPUTER SYSTEMS SERVICING NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic;

WHEREAS, TESDA Board Resolution No. 2013-13 was issued approving the amendments to the Training Regulations for Computer Systems Servicing NC II last 17 December 2013 during the 87th TESDA Board Meeting;

WHEREAS, during the 16th and 18th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 28 September 2016 and 23 November 2016 respectively, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fees for Computer Systems Servicing NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fees for Computer Systems Servicing NC II as mentioned hereunder;

- Full Qualification - Six Hundred and Ten Pesos (Php 610.00)

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APPROVING THE ASSESSMENT FEES FOR COMPUTER SYSTEMS SERVICING NC II

- COC 1 - Four Hundred and Eighty Pesos (Php 480.00)
- COC 2 - Five Hundred and Fifty Pesos (Php 550.00)
- COC 3 - Four Hundred and Seventy-Five Pesos (Php 475.00)
- COC 4 - Four Hundred and Seventy Pesos (Php 470.00);

WHEREAS, the technical computation of the assessment fee for Computer Systems Servicing NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above mentioned assessment fees for Computer Systems Servicing NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committees TESDA Board-TESDA Secretariat Consultation Meeting held previously on 20 April 2016 agreed that the assessment fees shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fee such as but not limited to:
   - cost of electricity
   - cost of rental
   - mandated minimum wages; and others if applicable

2. The assessment fees shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fee will have a significant impact that may necessitate an earlier review;

WHEREAS, stakeholders' consultations were held on 02 December 2016 in Visayas and Mindanao and 14 December 2016 in Luzon respectively, to ensure that the proposed assessment fees for the Computer Systems Servicing NC II was properly disseminated with the stakeholders pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

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APPROVING THE ASSESSMENT FEES FOR COMPUTER SYSTEMS SERVICING NC II

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fees of Computer Systems Servicing NC II as follows:

- Full Qualification - Six Hundred and Ten Pesos (Php 610.00)
- COC 1 - Four Hundred and Eighty Pesos (Php 480.00)
- COC 2 - Five Hundred and Fifty Pesos (Php 550.00)
- COC 3 - Four Hundred and Seventy-Five Pesos (Php 475.00)
- COC 4 - Four Hundred and Seventy Pesos (Php 470.00);

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

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APPROVING THE ASSESSMENT FEES FOR ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or – controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA
2. Orientation of the TESDA TWG
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees
4. Presentation of Proposed Assessment Fees to TWG and NTRC
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees
6. Conduct of Public Hearing for Proposed Assessment Fee
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

APPROVING THE ASSESSMENT FEES FOR ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic;

WHEREAS, TESDA Board Resolution No. 2013-13 was issued approving the amendments to the Training Regulations for Electronic Products Assembly and Servicing NC II last 17 December 2013 during the 87th TESDA Board Meeting;

WHEREAS, during the 16th and 18th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 28 September 2016 and 23 November 2016 respectively, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fees for Electronic Products Assembly and Servicing NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fees for Electronic Products Assembly and Servicing NC II as mentioned hereunder;

APPROVING THE ASSESSMENT FEES FOR ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

- Full Qualification - Five Hundred and Thirty-Five Pesos (Php 535.00)
- COC 1 - Four Hundred and Eighty-Five Pesos (Php 485.00)
- COC 2 - Four Hundred and Seventy Pesos (Php 470.00)
- COC 3 - Five Hundred and Ten Pesos (Php 510.00)

WHEREAS, the technical computation of the assessment fees for Electronic Products Assembly and Servicing NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above mentioned assessment fees for Electronic Products Assembly and Servicing NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fees shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fee such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages and others, if applicable

2. The assessment fees shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fees will have a significant impact that might necessitate an earlier review;

WHEREAS, stakeholders' consultations were held on 02 December 2016 in Visayas and Mindanao and 14 December 2016 in Luzon respectively, to ensure that the proposed assessment fees for Electronic Products Assembly and Servicing NC II was properly disseminated with the stakeholders pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

96th TESDA Board Meeting
03 February 2017, Friday, 2:30 p.m.
7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-12
(Page 4 of 4 pages)

APPROVING THE ASSESSMENT FEES FOR ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fees of Electronic Products Assembly and Servicing NC II as follows:

- Full Qualification - Five Hundred and Thirty-Five Pesos (Php 535.00)
- COC 1 - Four Hundred and Eighty-Five Pesos (Php 485.00)
- COC 2 - Four Hundred and Seventy Pesos (Php 470.00)
- COC 3 - Five Hundred and Ten Pesos (Php 510.00

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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Resolution No. 2017-13
(Page 1 of 4 pages)

APPROVING THE ASSESSMENT FEE FOR FOOD AND BEVERAGE SERVICES NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or – controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA;
2. Orientation of the TESDA TWG;
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees;
4. Presentation of Proposed Assessment Fees to TWG and NTRC;
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees;
6. Conduct of Public Hearing for Proposed Assessment Fee; and
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

96th TESDA Board Meeting
03 February 2017, Friday, 2:30 p.m.
7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-13

APPROVING THE ASSESSMENT FEE FOR FOOD AND BEVERAGE SERVICES NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic;

WHEREAS, TESDA Board Resolution No. 2013-17 was issued approving the amendments to the Training Regulations for Food and Beverage Services NC II last 17 December 2013 during the 87th TESDA Board Meeting;

WHEREAS, during the 11th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 03 August 2016, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fees for Food and Beverage Services NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fees for Food and Beverage Services NC II as mentioned hereunder;

- Full Qualification - Five Hundred Pesos (Php 500.00)

Republic of the Philippines
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7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-13
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APPROVING THE ASSESSMENT FEE FOR FOOD AND BEVERAGE SERVICES NC II

WHEREAS, the technical computation of the assessment fee for Food and Beverage Services NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above assessment fee for Food and Beverage Services NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fee shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fee such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages; and others if applicable;

2. The assessment fee shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fee will have a significant impact that might necessitate an earlier review;

WHEREAS, a stakeholders' consultation was held on 21 October 2016 to ensure that the proposed assessment fee for Food and Beverage Services NC II was properly disseminated with the stakeholders pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fee of Food and Beverage Services NC II as:

- Full Qualification - Five Hundred Pesos (Php 500.00)

Republic of the Philippines
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East Service Road, South Superhighway, Taguig City

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7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-13
(Page 4 of 4 pages)

APPROVING THE ASSESSMENT FEE FOR FOOD AND BEVERAGE SERVICES NC II

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

96th TESDA Board Meeting
03 February 2017, Friday, 2:30 p.m.
7/F TESDA Board Room, Office of the Chair
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Resolution No. 2017-14
(Page 1 of 4 pages)

APPROVING THE ASSESSMENT FEES FOR HOUSEKEEPING NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or –controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular .No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA
2. Orientation of the TESDA TWG
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees
4. Presentation of Proposed Assessment Fees to TWG and NTRC
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees
6. Conduct of Public Hearing for Proposed Assessment Fee
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

Republic of the Philippines
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East Service Road, South Superhighway, Taguig City

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7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-14

APPROVING THE ASSESSMENT FEES FOR HOUSEKEEPING NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate;
  - Use less expensive supplies and materials or substitutes, if possible;
  - Increase reusability of tools and equipment;
  - Where applicable, do not charge the candidate for tools and equipment;
  - Use average of regional costs;
  - Provide information as factual, accurate, comprehensive, transparent, and systematic;

WHEREAS, TESDA Board Resolution No. 2013-17 was issued approving the amendments to the Training Regulations for Housekeeping NC II last 17 December 2013 during the 87th TESDA Board Meeting;

WHEREAS, during the 11th, 13th and 14th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 03 August 2016, 17 August 2016 and 24 August 2016 respectively, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fees for Housekeeping NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fees for Housekeeping NC II as mentioned hereunder;

- Full Qualification - Six Hundred and Twenty Pesos (Php 620.00);
- COC 1 - Five Hundred and Fifty Pesos (Php 550.00)

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Resolution No. 2017-14

APPROVING THE ASSESSMENT FEES FOR HOUSEKEEPING NC II

- COC 2 - Five Hundred and Seventy Pesos (Php 570.00);
- COC 3 - Five Hundred and Sixty Pesos (Php560.00); and
- COC 4 - Five Hundred and Seventy Pesos (Php 570.00);

WHEREAS, the technical computation of the assessment fees for Housekeeping NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above mentioned assessment fees for Housekeeping NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fees shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fee such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages and others, if applicable;

2. The assessment fees shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fee will have a significant impact that might necessitate an earlier review;

WHEREAS, a stakeholders' consultation was held on 21 October 2016 to ensure that the proposed assessment fees for Housekeeping NC II were properly disseminated with the stakeholders pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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Taguig City, Metro Manila

Resolution No. 2017-14
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APPROVING THE ASSESSMENT FEES FOR HOUSEKEEPING NC II

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fees of Housekeeping NC II as follows;

- Full Qualification - Six Hundred and Twenty Pesos (Php 620.00)
- COC 1 - Five Hundred and Fifty Pesos (Php 550.00)
- COC 2 - Five Hundred and Seventy Pesos (Php 570.00)
- COC 3 - Five Hundred and Sixty Pesos (Php560.00)
- COC 4 - Five Hundred and Seventy Pesos (Php 570.00);

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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7/F TESDA Board Room, Office of the Chair
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Resolution No. 2017-15
(Page 1 of 4 pages)

APPROVING THE ASSESSMENT FEE FOR TRAVEL SERVICES NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or –controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA
2. Orientation of the TESDA TWG
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees
4. Presentation of Proposed Assessment Fees to TWG and NTRC
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees
6. Conduct of Public Hearing for the Proposed Assessment Fee
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

Republic of the Philippines
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7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-15

APPROVING THE ASSESSMENT FEE FOR TRAVEL SERVICES NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic;

WHEREAS, TESDA Board Resolution No. 2013-17 was issued approving the amendments to the Training Regulations for Travel Services NC II last 17 December 2013 during the 87th TESDA Board Meeting;

WHEREAS, during the 13th and 14th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 17 and 24 August 2016 respectively, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fee for Travel Services NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fee for Travel Services NC II as mentioned hereunder:

- Full Qualification - Four Hundred and Seventy Pesos (Php 470.00);

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APPROVING THE ASSESSMENT FEE FOR TRAVEL SERVICES NC II

WHEREAS, the technical computation of the assessment fee for Travel Services NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above mentioned assessment fee for Travel Services NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fee shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fee such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages and others, if applicable

2. The assessment fee shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fee will have a significant impact that might necessitate an earlier review;

WHEREAS, a stakeholders' consultation was held on 30 September 2016 to ensure that the proposed assessment fee for Travel Services NC II was properly disseminated with the stakeholders pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fee for Travel Services NC II as:

- Full Qualification - Four Hundred and Seventy Pesos (Php 470.00);

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Taguig City, Metro Manila

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(Page 4 of 4 pages)

APPROVING THE ASSESSMENT FEE FOR TRAVEL SERVICES NC II

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fee and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-16
(Page 1 of 4 pages)

APPROVING THE ASSESSMENT FEE FOR FRONT OFFICE SERVICES NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or –controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA;
2. Orientation of the TESDA TWG
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees
4. Presentation of Proposed Assessment Fees to TWG and NTRC
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees
6. Conduct of Public Hearing for Proposed Assessment Fee
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

96th TESDA Board Meeting
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7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-16

APPROVING THE ASSESSMENT FEE FOR FRONT OFFICE SERVICES NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic

WHEREAS, TESDA Board Resolution No. 2013-17 was issued approving the amendments to the Training Regulations for Front Office Services NC II last 17 December 2013 during the 87th TESDA Board Meeting;

WHEREAS, during the 13th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 17 August 2016, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fee for Front Office Services NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fee for Front Office Services NC II as mentioned hereunder:

- Full Qualification - Five Hundred and Thirty-Five Pesos (Php 535.00);

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

96th TESDA Board Meeting
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7/F TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2017-16
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APPROVING THE ASSESSMENT FEE FOR FRONT OFFICE SERVICES NC II

WHEREAS, the technical computation of the assessment fee for Front Office Services NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above assessment fee for Front Office Services NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fee shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fee such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages; and others if applicable

2. The assessment fee shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fee will have a significant impact that might necessitate an earlier review;

WHEREAS, a stakeholders' consultation was held on 30 September 2016 to ensure that the proposed assessment fee for Front Office Services NC II was properly disseminated with the stakeholders pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fee of Front Office Services NC II as:

- Full Qualification - Five Hundred and Thirty-Five Pesos (Php 535.00);

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East Service Road, South Superhighway, Taguig City

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Resolution No. 2017-16
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APPROVING THE ASSESSMENT FEE FOR FRONT OFFICE SERVICES NC II

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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Resolution No. 2017-17
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APPROVING THE ASSESSMENT FEE FOR TOURISM PROMOTION SERVICES NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or –controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA
2. Orientation of the TESDA TWG
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees
4. Presentation of Proposed Assessment Fees to TWG and NTRC
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees
6. Conduct of Public Hearing for Proposed Assessment Fee
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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7/F TESDA Board Room, Office of the Chair
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Resolution No. 2017-17

APPROVING THE ASSESSMENT FEE FOR TOURISM PROMOTION SERVICES NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic;

WHEREAS, TESDA Board Resolution No. 2015-05 was issued approving the amendments to the Training Regulations for Tourism Promotion Services NC II last 16 July 2015 during the 91st TESDA Board Meeting;

WHEREAS, during the 13th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 17 August 2016, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fee for Tourism Promotion Services NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fee for Tourism Promotion Services NC II as mentioned hereunder;

- Full Qualification - Four Hundred and Ninety Pesos (Php 490.00)

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APPROVING THE ASSESSMENT FEE FOR TOURISM PROMOTION SERVICES NC II

WHEREAS, the technical computation of the assessment fee for Tourism Promotion Services NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above mentioned assessment fee for Tourism Promotion Services NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fee shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fee such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages; and others if applicable

2. The assessment fee shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fee will have a significant impact that might necessitate an earlier review;

WHEREAS, a stakeholders' consultation was held on 30 September 2016 to ensure that the proposed assessment fee for Tourism Promotion Services NC II was properly disseminated with the stakeholders pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fee for Tourism Promotion Services NC II as:

- Full Qualification - Four Hundred and Ninety Pesos (Php 490.00);

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Resolution No. 2017-17
(Page 4 of 4 pages)

APPROVING THE ASSESSMENT FEE FOR TOURISM PROMOTION SERVICES NC II

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fee and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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Resolution No. 2017-18
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APPROVING THE ASSESSMENT FEE FOR LOCAL GUIDING SERVICES NC II

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or –controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA
2. Orientation of the TESDA TWG
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees
4. Presentation of Proposed Assessment Fees to TWG and NTRC
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees
6. Conduct of Public Hearing for Proposed Assessment Fee, and
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

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APPROVING THE ASSESSMENT FEE FOR LOCAL GUIDING SERVICES NC II

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic;

WHEREAS, TESDA Board Resolution No. 2013-17 was issued approving the amendments to the Training Regulations for Local Guiding Services NC II last 17 December 2013 during the 87th TESDA Board Meeting;

WHEREAS, during the 13th and 14th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 17 August 2016 and 24 August 2016 respectively, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fee for Local Guiding Services NC II and favorably endorsed for consideration and approval of the TESDA Board the assessment fee for Local Guiding Services NC II as mentioned hereunder;

- Full Qualification - Seven Hundred and Fifty Pesos (Php 750.00)

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Resolution No. 2017-18

APPROVING THE ASSESSMENT FEE FOR LOCAL GUIDING SERVICES NC II

WHEREAS, the technical computation of the assessment fee for Local Guiding Services NC II is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above mentioned assessment fee for Local Guiding Services NC II;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fee shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fee such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages and others, if applicable;

2. The assessment fee shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fee will have a significant impact that might necessitate an earlier review;

WHEREAS, a stakeholders' consultation was held on 30 September 2016 to ensure that the proposed assessment fee for Local Guiding Services NC II was properly disseminated with the stakeholders pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fee of Local Guiding Services NC II as:

Full Qualification - Seven Hundred and Fifty Pesos (Php 750.00)

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APPROVING THE ASSESSMENT FEE FOR LOCAL GUIDING SERVICES NC II

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fee and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

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Resolution No. 2017-19
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APPROVING THE ASSESSMENT FEES FOR VARIOUS ELECTRONICS AND SEMICONDUCTOR QUALIFICATIONS

WHEREAS, paragraph 9, Section 8 of Republic Act No.7796 or the Technical Education and Skills Development Act of 1994 empowers the TESDA Board to "exact reasonable fees and charges for such tests and training conducted and retain such earnings for its own use, subject to guidelines promulgated by the Authority";

WHEREAS, Administrative Order No. 31, series of 2012, directs and authorizes all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including government-owned and/or –controlled corporations (GOCCs), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges;

WHEREAS, DOF – DBM – NEDA Joint Circular No. 1-2013 provides the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012, on the Rationalization of Rates of Fees and Charges, Increase in Existing Rates, and Imposition of New Fees and Charges;

WHEREAS, Section 5 of the DOF – DBM – NEDA Joint Circular No. 1-2013, states that the determination of the rates of fees and charges shall consider the direct costs of rendering the service based on current appropriation, which shall include the cost of supplies and materials, salaries and wages of personnel directly involved in the service, and the proportionate share in the expenses of the agency or department, including the depreciation costs of equipment used;

WHEREAS, to implement the intent of the above cited Joint Circular, the TESDA Secretariat through the Qualifications and Standards Office (QSO) initiated the review of assessment fees and pursued a seven-step process, as follows:

1. Creation of TESDA's Technical Working Group (TWG) on the Review on the Training Cost, Assessment Fees, and other Cost implemented by TESDA;
2. Orientation of the TESDA TWG;
3. Conduct of Assessment Fee Workshops with the Technical Experts for the Determination of Fees;
4. Presentation of Proposed Assessment Fees to TWG and NTRC;
5. Presentation of Proposed Fees to TESDA Board Joint Finance and Systems and Standards Setting Committees;
6. Conduct of Public Hearing for Proposed Assessment Fee
7. Promulgation of the Approved Assessment Fees by TESDA Board for nationwide implementation;

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East Service Road, South Superhighway, Taguig City

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APPROVING THE ASSESSMENT FEES FOR VARIOUS ELECTRONICS AND SEMICONDUCTOR QUALIFICATIONS

WHEREAS, in determining the amount of assessment fees, the following factors and Operational Guidelines were followed:

- **Factors:**
  - Direct Cost
    - Salaries & wages of personnel involved in the delivery of service
    - Supplies and Materials (consumable and reusable)
    - Utilities (e.g. electricity, water, gas)
  - Indirect Cost
    - Tools and equipment cost imputation
  - Capital Outlay
    - Rental of buildings
  - Plus 10% cost recovery

- **Operational Guidelines:**
  - Derive an equitable fee that is affordable to the candidate
  - Use less expensive supplies and materials or substitutes, if possible
  - Increase reusability of tools and equipment
  - Where applicable, do not charge the candidate for tools and equipment
  - Use average of regional costs
  - Provide information as factual, accurate, comprehensive, transparent, and systematic;

WHEREAS, TESDA Board Resolution No. 2015-21 was issued approving the Training Regulations for various Electronics and Semiconductor Qualifications last 16 December 2015 during the 92nd TESDA Board Meeting;

WHEREAS, during the 12th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 10 August 2016, the Members of the SSSD and Finance Committee TESDA Board-TESDA Secretariat deliberated the experts' proposal on assessment fees for various Electronics and Semiconductor Qualifications and favorably endorsed for consideration and approval of the TESDA Board the assessment fees for various Electronics and Semiconductor Qualifications as mentioned hereunder:

- Electronics Back-End Operations NC II - Five Hundred and Fifty-Five Pesos (Php 555.00)
- Electronics Front-of Line Operations NC II - Five Hundred and Ninety Pesos (Php 590.00)

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APPROVING THE ASSESSMENT FEES FOR VARIOUS ELECTRONICS AND SEMICONDUCTOR QUALIFICATIONS

- Hard Disk Drive Front-of-Line Operations NC II - Five Hundred and Twenty-Five Pesos (Php 525.00)
- Semiconductor Back-End Operations NC II - Five Hundred and Twenty-Five Pesos (Php 525.00)
- Semiconductor Front-of-Line Operations NC II - Five Hundred Pesos (Php 500.00)

WHEREAS, the technical computation of the assessment fees for various Electronics and Semiconductor Qualifications is hereby appended as Annex "A" and shall form an integral part of this Resolution also considered the assessment process workflow in addition to the above-mentioned factors;

WHEREAS, pursuant to Administrative Order No. 31, series of 2012, the National Tax Research Center (NTRC) has reviewed the computation of the above mentioned assessment fee for various Electronics and Semiconductor Qualifications;

WHEREAS, the Members of the TESDA Board present during the 6th Joint Standards - Setting and Systems Development and Finance Committee TESDA Board-TESDA Secretariat Consultation Meeting held on 20 April 2016 agreed that the assessment fees shall be subject to review in consideration of the following:

1. Indicators in the industry or in the economy that may have a significant impact on certain cost items which were included in the computation of the assessment fees such as but not limited to:

   - cost of electricity
   - cost of rental
   - mandated minimum wages and others, if applicable

2. The assessment fees shall be reviewed after two (2) years unless prior cost items indicated in the computation of the assessment fees will have a significant impact that might necessitate an earlier review;

WHEREAS, stakeholders' consultations were held on 14 December 2016 and 18 January 2017 in Luzon Visayas, respectively, to ensure that the proposed assessment fees for various Electronics and Semiconductor Qualifications were properly disseminated with the stakeholders, pursuant to the Implementing Rules and Regulations of Administrative Order No. 31, series of 2012. The list of participants is hereby appended as Annex "B" of this Resolution to form an integral part hereof;

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APPROVING THE ASSESSMENT FEES FOR VARIOUS ELECTRONICS AND SEMICONDUCTOR QUALIFICATIONS

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 03 February 2017, approves the assessment fees of various Electronics and Semiconductor Qualifications, as follows:

- Electronics Back-End Operations NC II - Five Hundred and Fifty-Five Pesos (Php 555.00)
- Electronics Front-of Line Operations NC II - Five Hundred and Ninety Pesos (Php 590.00)
- Hard Disk Drive Front-of-Line Operations NC II - Five Hundred and Twenty-Five Pesos (Php 525.00)
- Semiconductor Back-End Operations NC II - Five Hundred and Twenty-Five Pesos (Php 525.00)
- Semiconductor Front-of-Line Operations NC II - Five Hundred Pesos (Php 500.00);

BE IT RESOLVED, FURTHER, that this Resolution shall be published in a newspaper of general circulation and disseminated to all concerned offices;

BE IT RESOLVED, FINALLY, that the TESDA Secretariat is directed to issue the appropriate Implementing Guidelines within 30 days from the date of effectivity of this Board Resolution. All competency assessment under this Resolution must comply with the aforementioned fees and the Implementing Guidelines under penalty of suspension or revocation as appropriate, after due process.

Adopted this 3rd day of February 2017.

ANNA LIZA A. DE GUZMAN
Acting Board Secretary

Attested by:

SEC. SILVESTRE H. BELLO III
Chairperson, TESDA Board
Secretary, Department of Labor and Employment