

# TESDA CIRCULAR

<b>SUBJECT: Clarificatory Guidelines on the Updated List of Tools, Equipment and Materials (TEM), Training Facilities (TF) and Trainer's Qualifications (TQ) for 75 Qualifications</b>		<b>Page 1 of 3 pages</b> <b>Number <u>029</u> series of 2022</b>
<b>Date Issued:</b> 02 May 2022	<b>Effectivity:</b> Immediately	<b>Supersedes:</b>

In the interest of the service and to provide guidance and clarification on the implementation of the Reviewed TRs (2017 backwards) on TEM, TF, and TQ for 75 Qualifications, the following clarificatory guidelines are hereby issued:

## I. BACKGROUND/RATIONALE

- A. QSO reviewed the existing TRs on various programs through consultation workshops in 2021 (Batch 1) and 1<sup>st</sup> quarter of 2022 (Batch 2) and recommended the omnibus amendments of the current TRs (2017 backwards), which prescribed the outdated TEM, TF, and TQ.
- B. A TESDA Board Resolution No. 2021-13, dated 11 May 2021 on "Approving The Amendments of Tools, Equipment and Materials (TEM), Training Facilities (TF) and Trainers' Qualifications (TQ) of the Seventy-Five (75) Training Regulations Under Various Sectors" was issued with a corresponding Implementing Guidelines on the Reviewed Training Regulations (2017 backwards) on Tools, Equipment, and Materials (TEM), Training Facilities (TF), and Trainer's Qualifications (TQ) for 75 Qualifications through the TESDA Circular 055, Series of 2021.
- C. TESDA Circular No. 055 s. 2021 "Implementing Guidelines on the Reviewed Training Regulations (2017 backwards) on Tools, Equipment and Materials (TEM), Training Facilities (TF) and Trainer's Qualifications (TQ) for 75 Qualifications was also deployed together with the selected promulgated TRs and CATs on November 17, 23, and 24, 2021 among Regional/Provincial Directors, ROD Chiefs, ROPODO UTPRAS/CAC/EBT Focal Persons, TTI Administrators and representatives/officers of Industry Associations (IAs), TVI Associations and Assessment Centers in the ROs/POs/DOs. The ROPO/DO participants requested clarification on the issue of re-registration.
- D. During the Conduct of CO CARES on the Deployment of TESDA Circular No. 107 s.2021 "Omnibus Guidelines on TVET Program Registration", the RO/PO UTPRAS/PDs/TTIs Administrator raised concern on the implementation of the TESDA Circular No. 055 s. 2021 particularly on the re-registration, migration or re-issuance of CTPR and in the implementation of Mobile Training Program (MTP) covered by the 75 TRs/Qualifications.

## II. OBJECTIVE

This guideline shall provide guidance and clarification on TESDA Circular No. 055 s. 2021 in implementing the reviewed TRs (2017 backwards) on TEM, TF and TQ. It shall serve as reference in the provisions of program registration or re-registration and delivery of TVET programs of the seventy-five (75) existing



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Training Regulations (TR) with outdated tools, equipment, and materials (TEM), Training Facilities (TF), and Trainer's Qualifications (TQ).

III.

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### COPE / COVERAGE

The seventy-five (75) existing Training Regulations promulgated in 2017 backwards with outdated tools, equipment, and materials (TEM), Training Facilities (TF), and Trainer's Qualifications (TQ), which were not yet reviewed/amended, shall be covered by this Circular. (Refer to Annex A for the list of TRs of TC 055 s. 2021).

### IV. CLARIFICATORY GUIDELINES WITH REFERENCE TO PROGRAM REGISTRATION AND OTHER PROGRAMS

For existing registered programs of Technical Vocational Institutions (TVIs) included in the list of 75 Training Regulations (TRs), re-registration/migration shall not be required considering that the updates on TEM, TF and TQ do not affect the delivery of the programs. The concerned TVIs shall request for the conduct of ocular inspection to ensure compliance to the amended TEM, TF and TQ. Inspection report and validated list of updated TEM, TF and TQ shall form part of the Program Registration documents of the TVI/s.

1. For new program registration applications of those included in the list of 75 TRs, TVI/s shall comply with the requirements of the program registration (as indicated in TESDA Circular No. 107 series 2021) and the amended TEM, TF and TQ (TESDA Circular No. 055 series 2021).
2. The TEM indicated in the TRs are of minimum, hence the use of high-end or up-to-date tools, materials, and equipment of equivalent functions are acceptable and be considered as alternative to the list of TEM for the 75 TRs.
3. For qualifications requiring Continuing Professional Development (CPD) units for NTTC renewal of the trainer shall be deferred since the CPD units are only applicable to those applying for renewal relative to their professional license. (*Reference: RA 10912 otherwise known as Continuing Professional Development Act of 2015*)
4. The requirements indicated in this Clarificatory Guidelines shall apply within one year from the last day of National Deployment of the TESDA Circular 055, s. 2021, November 24, 2021- November 23, 2022. Otherwise, the requirements in TESDA Circular No. 107 s. 2021 on the re-issuance of the CTPR with five (5) year validity period shall apply.

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## IV. EFFECTIVITY

This Circular shall take effect as indicated. Wide dissemination of this Circular by all concerned is hereby enjoined.

  
**ROSANNA A. URDANETA, CESO II**  
Officer-In-Charge 

