

TESDA CIRCULAR

Subject: Amendment to TESDA Circular No. 054, Series of 2022, on the Delegation of Authority on Administrative and Financial Matters		Page 1 of 2 page/s Number <u>054-B</u> Series of 2022
Date issued: 28 October 2022	Effectivity: Immediately	Supersede/Amendment: TESDA Circular No.054, Series of 2022

In the interest of the service and in line with TESDA's continuing efforts to improve service delivery, the delegation of authority on administrative and financial matters, particularly the provision on payment of approved disbursement vouchers in the Central Office and request for authority to purchase, replace and rent motor vehicles, is hereby amended to be read as follows:

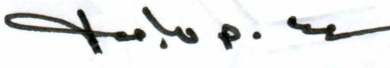

SUBJECT OF ACTION	ORIGINATING OFFICE	RECOMMENDING AUTHORITY	APPROVING/ISSUING AUTHORITY	REMARKS
Payment of Approved Disbursement Vouchers – Central Office				
Advice on Checks Issued and Cancelled (ACIC) and Check (Fund 101, SSP, TF, TDF)				
Php 1 Million and above	Cash Unit, GSD-AS	DDG AF Alternate: Director IV, AS Chief, GSD-AS	Director General Alternate: DDG PP	
Payment of Approved Disbursement Vouchers – Central Office				
Notice of Transfer Allocation (NTA)				
Php 1 Million and above	Cash Unit, GSD-AS	DDG AF Alternate: Director IV, AS Chief, GSD-AS	Director General Alternate: DDG PP	

TESDA CIRCULAR

Subject: Amendment to TESDA Circular No. 054, Series of 2022, on the Delegation of Authority on Administrative and Financial Matters		Page 2 of 2 page/s Number <u>054-B</u> , Series of 2022
Date issued: 28 October 2022	Effectivity: Immediately	Supersede/Amendment: TESDA Circular No.054, Series of 2022

SUBJECT OF ACTION	ORIGINATING OFFICE	RECOMMENDING AUTHORITY	APPROVING/ISSUING AUTHORITY	REMARKS
Request for Authority to Purchase, Replace and Rent Motor Vehicles				
For Regional/ Provincial/ District Office and TESDA Technology Institutions	ROPOTI	Provincial Director concerned	Regional Director	

This Circular shall take effect immediately and amends/revokes all previous issuances of parts thereof, inconsistent herewith.

DANILO P. CRUZ
Director General

