TESDA CIRCULAR

Subject: Implementing Guidelines on the Deployment of Amended Training Regulations (TRs) and Conduct of Competency Assessment and Certification for Electrical Installation and Maintenance NC II		Page 1 of 3 pages Number 50, series of 2016
Date Issued: October 3, 2016	**Effectivity:** October 3, 2016	**Supersedes:**

In the interest of the service and to provide quality and uniform program delivery, as well as ensure efficiency and effectiveness in the deployment of the amended **Training Regulations on Electrical Installation and Maintenance NC II** and **implementation of the revised competency assessment and certification**, the following Implementing Guidelines are hereby issued:

I. BACKGROUND/LEGAL BASIS

TESDA Board Resolution No. 2015-17 dated December 16, 2015: Approving the Amendments for the Training Regulations for Electrical Installation and Maintenance NC II.

II. OBJECTIVES

- To enhance the Training Regulations to better respond to the demands of the industry by providing competencies that are readily employable, environment-friendly and compliant with the industry requirements.
- To strengthen the industry-academe linkages to address the "skill-job mismatch" in critical sectors.
- To develop the training and assessment and certification infrastructure for the development of industry workers in the sector.
- To ensure the utilization of the newly amended Training Regulations.

III. COVERAGE

Existing registered programs (With Training Regulations) and assessment and certification related to the Electrical Installation and Maintenance NC II as well as applicants for program registration of this said Training Regulations shall be covered by this Circular.

IV. GENERAL POLICIES

The existing promulgated TR for Electrical Installation and Maintenance NC III promulgated last September 19, 2008 **is deemed superseded** by this newly amended TR approved and promulgated thru TESDA Board Resolution No. 2015-17 dated December 16, 2015. Implementation shall be guided by the following general policies:

A. PROGRAM REGISTRATION

1. To ensure the utilization of this TR, all Regional/Provincial Directors shall immediately advocate/encourage and facilitate the registration and re-registration of programs of the amended TR.

2. All registered programs related to Electrical Installation and Maintenance NC II shall be subjected to migration **within a period of one (1) year upon the effectivity of this Circular**. Programs which are not migrated within the prescribed period shall be subjected to closure proceedings in accordance with the UTPRAS guidelines (TESDA Circular No. 07, series of 2016).

3. All Regional/Provincial Directors are hereby instructed to process applications for program registration within the allowable process cycle time (PCT) indicated in the Revised Process Cycle Time for Program Registration (TESDA Circular No. 35 series of 2016).

B. ASSESSMENT AND CERTIFICATION

1. The assessment and certification of Electrical Installation and Maintenance NC II shall follow the Quality Procedures Manual on Competency Assessment and Certification and the provisions of Section 4 – Assessment and Certification Arrangements of said TR.

2. A National Certificate (NC) is issued when a candidate has demonstrated competence in all the units of competency that comprise the Training Regulations. Clustering of competencies is not applicable in this qualification.

3. Existing National Certificate (NCs) in Electrical Installation and Maintenance NC II, shall be subjected to automatic conversion, provided the holder shows proof of current practice or employment in the qualification.

4. Holders of Certificate of Competency (COCs) in Electrical Installation and Maintenance NC II are advised to take the assessment for this amended TR upon expiration of their COCs.

C. CONDUCT OF COMPETENCY ASSESSMENT

1. Qualification of Competency Assessor

1.1 For Trainer-Assessor

- Holder of National TVET Trainer Certificate Level I (NTTC I) in Electrical Installation and Maintenance NC II or higher
- With at least two (2) years relevant industry experience

1.2 For Industry Assessor

- Holder of National Certificate in Electrical Installation and Maintenance NC II or higher
- Holder of Certificate of Competency (COC) in Conduct Competency Assessment under the Trainers Methodology Level I (TM I)
- Must have at least two (2) years relevant industry experience

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2. **Competency Assessment Tools (CATs)**

With the amended TRs, a new CATs shall likewise be deployed. Aside from the assessment method, design and time allocation, the CATs include the size of assessment facility, tools and equipment, supplies and materials.

3. **Assessment Fee**

The assessment fee for Electrical Installation and Maintenance NC II shall be based on the promulgated TESDA Board Resolution No. 2016-16 issued on September 21, 2016 in the amount of **Php 1,250.00.** This includes assessor's fee of **Php 200.00**.

4. **Mandatory Assessment**

4.1. All TVIs with UTPRAS registered programs on Electrical Installation and Maintenance NC II must ensure mandatory assessment of their graduating students

4.2. The list of certified individuals will be uploaded in the online Registry of Certified Workers.

5. **Integrity Fortification**

For integrity fortification, implementation of assessment and certification shall strictly adhere to the Guidelines on Assessment and Certification under the Philippine TVET Competency Assessment and Certification System (PTCACS)and Quality Procedures Manual on Assessment and Certification.

D. EFFECTIVITY

This Circular shall take effect as indicated and supersedes all other issuances inconsistent hereof. Wide dissemination of this Circular by all concerned is hereby enjoined.

GUILING A. MAMONDIONG
Director General/Secretary