

TESDA CIRCULAR

Subject: Guidelines on the Implementation of the Tsuper Iskolar (TESDA) and DOTr Scholarship Program)		Page 1 of 3 page/s Number <u>065</u> , series of 2022
Date Issued: 4 November 2022	Effectivity: As indicated	Supersedes:

In the interest of the service and in line with the MOA signed with the Department of Transportation (DOTr) on the Public Utility Vehicle Modernization Program (PUVMP), the following guidelines is hereby adopted:

I. BACKGROUND/RATIONALE

A Supplemental Memorandum of Agreement covering the implementation of the Stakeholder Support Mechanism Component under the PUVMP was signed between DOTr and TESDA on 30 August 2022. A budgetary appropriation will be transferred from DOTr to TESDA which shall be utilized by TESDA for the skills training and assessment and development of training regulations and curricula for the transportation sector.

The Stakeholder Support Mechanism addresses concerns regarding potential social impacts that the project may bring. It also recognizes the need to enable the affected stakeholders and their dependents, to be competent, self-sufficient, and well-equipped with the necessary technical education and skills.

II. OBJECTIVE

The project aims to capacitate the stakeholders of the PUVMP through training and development of new training regulations to support the transportation industry.

III. TARGET BENEFICIARIES

The target beneficiaries of this project shall include but not be limited to:

1. displaced persons affected by the PUVMP;
2. stakeholders who opt to voluntarily exit from the transport industry;
3. stakeholders who opt to continue in the transport industry;
4. new stakeholders in the transport industry; and
5. family members/dependents of the affected stakeholders up to the third degree of consanguinity or affinity.

IV. QUALIFICATIONS OF BENEFICIARIES

1. Filipino Citizen;
2. At least 18 years of age at the time that the individual would finish the training program;
3. Other Trainee Entry Requirements specific to qualifications with Training Regulations.

V. DETERMINATION OF BENEFICIARIES

1. List of qualified candidates from DOTr and transport associations and cooperatives;
2. Walk-in and online applicants; and/or
3. List of qualified candidates from organized enrollment seminars/fairs.

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Beneficiaries who are under numbers 2 and 3 must fall under the target beneficiaries of this program as indicated in Section III of this guidelines.

VI. SCHOLARSHIP BENEFITS

Each scholar shall be entitled to:

1. Free Skills Training;
2. Free Assessment and Certification, if applicable;
3. Training Support Fund/Training Allowance (Php350 per training day attended for a maximum of 35 days);
4. New Normal Assistance (One-time COVID-19 relates expenses worth Php 500.00 to cover either Health/Personal Protective Equipment (H/PPE) or internet/communication expense of the scholar;
5. Uniform Allowance (Php500) and
6. Accident insurance coverage for a period of one (1) year

The approved standard fees based on the latest Schedule of Cost for TESDA Scholarship Programs shall strictly be applied. The TVI shall not exact any additional training fees from the beneficiaries.

VII. IMPLEMENTATION MECHANICS

1. As a general policy, all programs to be implemented under this scholarship program must be registered, recognized, or accredited by TESDA.
2. The Scholarships Management Division (ROMO-SMD) shall prepare the National Qualification Map (NQM) containing the recommended regional budget allocation and qualifications to be implemented by region. The NQM shall be endorsed through the Office of the Deputy Director General for TESD Operations (ODDG-TESDO) and shall be for approval of the Director General.
3. The Provincial Offices shall prepare and generate the Provincial QM (PQM) **[Annex A]** through the Scholarship Information System (SIS) for submission to the ROs based on the approved NQM;
4. The Regional Offices shall review and consolidate the submitted PQMs in order to generate the Regional QM (RQM) **[Annex B]** through the SIS. Thereafter, the ROs shall download the RQM for approval of the Regional Director.
5. The ROs shall immediately upload the approved RQMs in the SIS within one (1) day from approval. The ROs shall also submit the relevant supporting documents relative to the approved RQMs/Project Proposals to the ROMO-SMD in accordance with the Amended Omnibus Guidelines for TESDA Scholarship Programs.
6. The concerned TVIs in the approved RQMs shall automatically be notified through their registered email with a corresponding Notice to Proceed **[Annex C]**.

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7. The salient provisions of the TESDA Circular No. 040, s. 2022 or the Amended Omnibus Guidelines for TESDA Scholarship Programs under the New Normal, and all other laws, rules, and regulations relevant on this matter, which are not in conflict with this Circular, shall likewise be adopted.

VIII. ADMINISTRATIVE AND FINANCIAL PROCEDURES

- 1) For the payment of the training costs, entrepreneurship costs, assessment cost, training support fund/living allowance, cost of workshop uniform, new normal assistance, accident insurance, and other benefits, the procedures under the TESDA Circular No. 040, s. 2022 - Amended Omnibus Guidelines for TESDA Scholarship Programs under the New Normal, shall be adopted.
- 2) The budget for this scholarship program will not include administrative costs.

IX. MONITORING AND EVALUATION

- 1) The ROMO, with the concerned TESDA Regional Offices, shall jointly monitor and evaluate the physical and financial status of the *Tsuper Iskolar* implementation.
- 2) The ROs/POs shall exercise due diligence in monitoring the training programs (e.g. photo/video documentation of actual training, on-the-spot inspection of ongoing training, random compliance audit, random calls to trainees/graduates).
- 3) The ROs/POs shall encode/update the data on the Physical and Financial Accomplishment Reports in the official monitoring and reporting systems of TESDA every Friday, or as required by the TESDA Central Office.

X. SEPARABILITY CLAUSE

If, for any reason, any part or provision of these guidelines is declared invalid or unconstitutional, any part or provision thereby shall remain in full force and effect.

XI. REPEALING CLAUSE

All related issuances herewith are deemed repealed and/or modified accordingly.

XII. EFFECTIVITY CLAUSE

This Circular takes effect immediately upon posting in the TESDA website. This shall also be filed with the Office of the National Administrative Registrar (ONAR) of the UP Law Center.



[Handwritten Signature]
DANILO P. CRUZ
Director General

[Handwritten Signature]

Technical Education and Skills Development Authority
 FY _____
PROVINCIAL QUALIFICATION MAP (PQM)

PQM Number: _____

Region : _____
 Province/District : _____

RQM Code	Name of TVI	Qualification Title/ Cluster of Competency	CTPR No.	No. of Slots (per Batch)	Indicative Date of Training and Assessment (per Batch)			COSTING								TOTAL AMOUNT				Remarks				
					Start	End	Date of Assessment	Training Cost	National Assessment Fee	Annual Accident Insurance	Training Support Fund	Uniform Allowance	New Normal Assistance	Per Capita Cost	Total Training Cost	Total National Assessment Fee	Total Annual Accident Insurance	Total Training Support Fund	Total Uniform Allowance		Total New Normal Assistance	Total Amount		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15=9+10+11+12+ 13+14)	(16=5*9)	(17=5*10)	(18=5*11)	(19=5*12)	(20=5*13)	(21=5*14)	(22=16+17+18+19 +20+21)	(23)		
TOTAL:																								

Prepared by : _____
 PO Scholarship Focal
 Date: _____

Recommending Approval : _____
 Provincial Director
 Date: _____

Approved by: _____
 Regional Director
 Date: _____

*System-generated through the Scholarship Information System (SIS).

Technical Education and Skills Development Authority
 FY _____
REGIONAL QUALIFICATION MAP (RQM)

Region : _____

Contact No : _____

E-mail Address: _____

RQM Number: _____

Province	PQM Code	RQM Code	Name of TVI	Qualification Title/Cluster or Competency	No. of Slots	Total Amount	Remarks
TOTAL:					-	-	

Evaluated By: _____
Regional Scholarship Focal

Endorsed By: _____
Regional Operations Division Chief

Approved By: _____
Regional Director

Date: _____

Date: _____

Date: _____

**System-generated through the Scholarship Information System (SIS).*

Date:

School:

NOTICE TO PROCEED

Please be informed that the following programs in (RQM Number) have been approved by TESDA on _____:

No.	RQM Code	Province	Qualification	Approved Slots	Total Amount	Indicative Start Date

The TVI may proceed with the implementation of the above – mentioned training programs within ten (10) calendar days from the indicative date of the start of training, or from receipt of this Notice (whichever is applicable). Otherwise, the scholarship allocation stated herein may be subjected for reallocation by this Office.