

# TESDA CIRCULAR

1 REC July 4, 2022

<b>Subject:</b> New Signatory in Assessment and Certification Related Certificates		Page 1 of 2 page/s Number <u>045</u> , Series of 2022
<b>Date Issued:</b> 01 July 2022	<b>Effectivity:</b> 01 July 2022	<b>Supersedes:</b>

In the interest of the service and in view of the transition in the leadership of the agency, the following Assessment and Certification related Certificates shall bear the signature (electronic specimen signature provided) of the undersigned as the Officer-in-Charge of the Technical Education and Skills Development Authority (TESDA) effective 01 July 2022:

1. E-National Certificate (e-NC) (applicable for NCR and Certification Office);
2. E-Certificate of Competency (e-CoC) (applicable for NCR and Certification Office);
3. National Certificate (NC);
4. Certificate of Competency (CoC);
5. Trainer's Methodology Certificate (TMC);
6. Certificate of Competency under Trainer's Methodology;
7. National TVET Trainers Certificate (NTTC); and
8. Provisional National TVET Trainers Certificate (Provisional NTTC).

Section 6.8 of Operating Procedure on Competency Assessment (TESDA-OP-CO-05, Rev. 00) shall be followed in the preparation of NC/CoC, while TESDA Circular No. 20, series of 2014 shall be followed in the preparation of TMC and NTTC.

We would like to reiterate that the initial of the Provincial/District Director should be ORIGINAL (not facsimile) to safeguard the integrity of the certificates issued.

This Circular shall take effect as indicated.

  
**DDG ROSANNA A. URDANETA**  
Officer-in-Charge



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