TESDA CIRCULAR

SUBJECT: Approved TESDA Board Resolution Nos. 2019-44 to 2019-48		Page 1 of 1 page Number 098 series of 2019
Date Issued: September 17, 2019	**Effectivity:** As indicated	Supersedes:

In line with the agency's continuing effort to improve certain policies and procedures, we are providing you with the resolutions approved by the TESDA Board during the 115th TESDA Board Meeting held on 10 September 2019:

1. **BR No. 2019-44** "Granting Authority to the Director General to Re-Organize the TESDA Secretariat"
2. **BR No. 2019-45** "Prioritization of Building Information Modeling for Training Regulations (TR) Development"
3. **BR No. 2019-46** "Approving the Implementing Rules and Regulations of "Cordillera State Institute of Technical Education or CSITE Act" (RA 11192)
4. **BR No. 2019-47** "Recognizing the Revocation of the Previous Deed of Donation of the City of Koronadal and TESDA and Authorizing the Director General of TESDA to Accept the Deed of Donation between the LGU of Koronadal and TESDA with an Area of 1,050 Square Meters and to Enter into a Memorandum of Agreement between LGU of Koronadal and TESDA"
5. **BR No. 2019-48** "Authorizing the Director General of TESDA to Enter into a Memorandum of Agreement (MOA) with the Professional Regulation Commission (PRC) for the Purpose of Crafting Policies relating to PRC's Licensures and TESDA's National Certificates"

The foregoing resolutions supersede all other issuances inconsistent therewith.

SEC. ISIDRO S. LAPEÑA PhD., CSEE
Director General

Republic of the Philippines
TECHNICAL EDUCATION AND SKILL DEVELOPMENT AUTHORITY
East Service Road, South Superhighway, Taguig City

115th TESDA Board Meeting
10 September 2019, Tuesday, 09:00 a.m.
7th Floor, TESDA Board Room, Office of the Chair
TESDA Complex, South Superhighway, Taguig City

Resolution No. 2019-44
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GRANTING AUTHORITY TO THE DIRECTOR-GENERAL TO RE-ORGANIZE THE TESDA SECRETARIAT

WHEREAS, Section 18 of the Implementing Rules and Regulations of Republic Act No. 7796 otherwise known as the "Technical Education and Skills Development Act of 1994 provides that: "Additional Offices- The TESDA Secretariat may be further composed by such offices as may be deemed necessary by the TESDA Board;

WHEREAS, a proposed Organizational Structure of the TESDA Secretariat was presented during the 115th TESDA Board Meeting;

WHEREAS, the TESDA Board supports the intention of the TESDA Secretariat to identify possible organizational adjustments in order to support the government's thrust to "right-size" the government bureaucracy;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED that the TESDA Board grants the authority to the Director General of TESDA to amend the TESDA Secretariat Organizational Structure;

BE IT RESOLVED FINALLY, that the Director General shall present for approval the final version of the proposed Organizational Structure to the TESDA Board.

ATTY. MARICHELLE D. DE GUZMAN
Board Secretary VI

Attested by:

SEC. ISIDRO S. LAPEÑA, PhD., CSEE
Designated Chairperson, TESDA Board
Director General, TESDA

Republic of the Philippines
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GRANTING AUTHORITY TO THE DIRECTOR-GENERAL TO RE-ORGANIZE THE TESDA SECRETARIAT

USEC. RENATO L. EBARLE
Department of Labor & Employment

USEC. DIOSDADO M. SAN ANTONIO
Department of Education

USEC. EPIMACO V. DENPING
Department of Interior and Local Government

USEC. BRENDA L. NAZARETH-MANZANO
Department of Science & Technology

MR. ISIDRO ANTONIO C. ASPER
Board Member, Labor Sector

ATTY. BAYANI G. DIWA
Board Member, Labor Sector

MR. RAMON R. DE LEON
Board Member, Labor Sector

MR. ROGELIO J. CHAVEZ, JR
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ENGR. EMMANUEL P. JUANEZA
Board Member, Employer Sector

DR. LEONIDA BAYANI-ORTIZ
Board Member, Employer Sector

MS. PATRICIA C. DALMAS
Board Member, Education & Training Sector

DR. GUIMBA B. POINGAN
Board Member, Education & Training

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Fort Bonifacio, Taguig City

115th TESDA BOARD MEETING
10 September 2019, Tuesday, 9:00 AM
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Resolution No. 2019-45
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PRIORITIZATION OF BUILDING INFORMATION MODELING FOR TRAINING REGULATIONS (TR) DEVELOPMENT

WHEREAS, Section 8, Paragraph 5 of Republic Act No. 7796 gives the TESDA Board the power to approve trade skills standards and trade tests as established and conducted by private industries, Section 14 – refers to functions of Skills Standards and Certification Office (SSCO);

WHEREAS, TESDA deems it necessary to focus its efforts and resources on priority qualifications/skills identified by partner-industry bodies and associations on the basis of the following:

1. Priority needs of the industry-sector;
2. Nationwide application in terms of public interest/welfare;
3. Employment generation and investment opportunities; and
4. The criteria for skills standardization and certification, to wit:
    - Requiring relatively long period of education or training;
    - Performance of the competency affecting and endangering people's lives and limbs; and
    - Competency involving the handling of complex equipment, tools and supplies.

WHEREAS, in addition to the abovementioned criteria, support for the development of skills/qualifications shall also be prioritized based on existing laws of the sector/industry governing the promotion on the competitiveness and promoting Filipino workers and the development thrusts of the government, among others;

WHEREAS, the Building Information Modeling framework, including relevant qualifications, have been presented and endorsed by industry associations and practitioners during the 32nd Direction Setting Committee Meeting of the TESDA Board on 9 August 2019;

WHEREAS, during the above-mentioned meeting, the qualifications under the Building Information Modeling framework were recommended to be elevated to the TESDA Board for prioritization for TR development, with the condition that: 1) the Building Information Modeling framework shall be affirmed by the Department of Trade and Industry as priority of the construction industry, and 2) the relevant industry association commits to establish a common training facility for construction

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PRIORITIZATION OF BUILDING INFORMATION MODELING FOR TRAINING REGULATIONS (TR) DEVELOPMENT

that shall implement the training programs for related qualifications on Building Information Modeling;

NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board approves the prioritization of qualifications covered by the Building Information Modeling for TR development.

BE IT RESOLVED FINALLY, that copies of this Resolution be disseminated to all concerned offices for their information and guidance.

Adopted this 10th day of September 2019.

ATTY. MARICHELLE DE VERA-DE GUZMAN
Board Secretary VI

Attested by:

SEC. ISIDRO S. LAPEÑA, PhD., CSEE
Designated Chairperson, TESDA Board
Director General, TESDA

USEC. RENATO L. EBARLE
Department of Labor & Employment

USEC. DIOSDADO M. SAN ANTONIO
Department of Education

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PRIORITIZATION OF BUILDING INFORMATION MODELING FOR TRAINING REGULATIONS (TR) DEVELOPMENT

USEC. EPIMACO V. DENSING
Department of Interior and Local Government

USEC. BRENDA L. NAZARETH-MANZANO
Department of Science & Technology

MR. ISIDRO ANTONIO C. ASPER
Board Member, Labor Sector

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115th TESDA BOARD MEETING
10 September 2019, Tuesday, 9:00 AM
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Resolution No. 2019-46
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APPROVING THE IMPLEMENTING RULES AND REGULATIONS OF "*CORDILLERA STATE INSTITUTE OF TECHNICAL EDUCATION OR CSITE ACT*" (RA 11192)

WHEREAS, Republic Act No. 11192 "*An Act Establishing the Cordillera State Institute of Technical Education or CSITE, Integrating the Technical Education and Skills Development Authority (TESDA) Training Centers and TESDA-Supervised State-Run Technical-Vocational Institutions (TVIs) in the Cordillera Administrative Region and Appropriating Funds Therefor*" or the "*Cordillera State Institute of Technical Education or CSITE Act*" was signed into law on January 18, 2019;

WHEREAS, Section 10 of RA 11192 provides that within ninety (90) days from the approval of the Act, the TESDA, in coordination with the DOLE, the DTI, the Department of Agriculture, the DBM, the DILG, the concerned LGUs, and such other relevant agencies and industry-business partners of the host localities of the Institute established shall prepare and issue the necessary rules and regulations for the effective implementation of this Act;

WHEREAS, on March 26, 2019, the TESDA Regional Office issued Office Order No. 36 series of 2019, Creating the Technical Working Group (TWG) for the preparation of the Implementing Rules and Regulations of RA 11192;

WHEREAS, the TWG conducted a drafting workshop on April 16-23, 2019 at Baguio City;

WHEREAS, the draft Implementing Rules and Regulations from the Regional Office was discussed and enhanced during a workshop at the Central Office among the TESDA-CAR, Technical Working Group, NITESD, Legal Division and HRMD on June 3-4, 2019;

WHEREAS, a public consultation was held on June 26, 2019 at the New Town Hotel, Baguio City, wherein it was participated by representatives from the DOLE, the DTI, the Department of Agriculture, the DBM, the DILG, the concerned LGUs, and such other relevant agencies and industry-business partners of the host localities of the Institute;

WHEREAS, the Legal Division has reviewed the draft IRR on August 28, 2019;

Republic of the Philippines

TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
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APPROVING THE IMPLEMENTING RULES AND REGULATIONS OF "*CORDILLERA STATE INSTITUTE OF TECHNICAL EDUCATION OR CSITE ACT*" (RA 11192)

WHEREAS, the draft IRR was presented to the TESDA Secretariat Executive Committee on September 3, 2019

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the TESDA Board in its meeting today, 10 September 2019, approves the herein attached Implementing Rules and Regulations of RA 11192 (*Annex "A"*) and made an integral part of this Resolution;

BE IT RESOLVED FURTHER, that the TESDA Board grants the Director General of TESDA the authority to sign for and in behalf of the TESDA Board the approved Implementing Rules and Regulations of the "*Cordillera State Institute of Technical Education or CSITE Act*"

BE IT RESOLVED FINALLY, that this Resolution together with the approved IRR shall be published in a newspaper of general circulation and disseminated to all concerned offices and the same shall be effective fifteen (15) days upon publication.

Approved this 10th day of September 2019.

ATTY. MARICHELLE D. DE GUZMAN
Board Secretary VI

Attested by:

SEC. ISIDRO S. LAPEÑA, PhD., CSEE
Designated Chairperson, TESDA Board
Director General, TESDA

USEC. RENATO L. EBARLE
Department of Labor & Employment

USEC. DIOSDADO M. SAN ANTONIO
Department of Education

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APPROVING THE IMPLEMENTING RULES AND REGULATIONS OF "*CORDILLERA STATE INSTITUTE OF TECHNICAL EDUCATION OR CSITE ACT*" (RA 11192)

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Board Member, Education & Training Sector

DR. GUIMBA B. POINGAN
Board Member, Education & Training Sector

IMPLEMENTING RULES AND REGULATIONS (IRR)

REPUBLIC ACT 11192 "AN ACT ESTABLISHING THE CORDILLERA STATE INSTITUTE OF TECHNICAL EDUCATION OR CSITE, INTEGRATING THE TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA) TRAINING CENTERS AND TESDA-SUPERVISED STATE-RUN TECHNICAL-VOCATIONAL INSTITUTIONS (TVIs) IN THE CORDILLERA ADMINISTRATIVE REGION AND APPROPRIATING FUNDS THEREFOR"

Pursuant to Section 10 of Republic Act (R.A.) 11192, otherwise known as the "CSITE Act", the following Implementing Rules and Regulations (IRR) are hereby promulgated:

RULE I. GENERAL PROVISIONS

Section 1. Short Title – These rules shall be known and cited as the Implementing Rules and Regulations of the Cordillera State Institute of Technical Education (CSITE) Act.

Section 2. Establishment. – A state polytechnic Institute is hereby established in the Cordillera Administrative Region (CAR) under the supervision of the Technical Education and Skills Development Authority (TESDA), integrating therewith the Baguio City School of Arts and Trades (BCSAT), TESDA Regional Training Center-Baguio, the TESDA Provincial Training Centers in Abra, Ifugao, Kalinga and Mountain Province, Apayao Training Center and Benguet Technical School to be known as the CSITE.

Section 3. Scope and Composition. – The merger of BCSAT and TESDA Regional Training Center-Baguio shall form as the main campus of the Institute to be located at Baguio City. The TESDA Provincial Training Centers in Abra, Ifugao, Kalinga and Mountain Province, Apayao Training Center and Benguet Technical School shall be converted into extension campuses of the Institute.

Section 4. General Mandate. – The CSITE shall strengthen the delivery of technical vocational education and training (TVET) towards the development of world-class Filipino workforce equipped with the necessary knowledge, skills and work ethics of global competence responsive to the needs of both domestic and global job market

and aligned with the major developments and challenges such as the Philippine Qualification Framework (PQF), Philippine Standards Occupational classification (PSOC), Association of South East Asian Nations (ASEAN) Integration and international accords and mutual agreements.

The CSITE shall play a pivotal role in primarily helping the students and out-of-school youths and residents from low-income families, including persons with disabilities, in Baguio City and the adjacent provinces of Abra, Apayao, Benguet, Ifugao, Mountain Province, Kalinga and the rest of CAR to become productive, self-reliant and to be developed into globally competitive middle to high-level skilled labor force to hasten the social and economic development of the entire CAR, in particular, as well as meet manpower placement needs of both local and international labor market, in general.

RULE II. DEFINITION OF TERMS

Section 1. Definition of Terms – As used in RA 11192 and this IRR, the following terms shall be defined as follows:

a. **Certificate of Compliance** – refers to the Certificate issued by TESDA in compliance with the requirements stated under Section 6 of the CSITE Act;

b. **Credit**– refers to the value given to a course, subject or learning modules based on the competencies or learning outcome of the course or training program;

c. **Credit Transfer**-recognition and carrying forward of overlapping learning from a TVET modular, standalone program to a higher education program with unit credits given in the appropriate degree course subject(s) for learners that will go to the college courses;

d. **CSITE Advisory Council** – a body or committee composed of members from the public and private sectors in-charge of providing advisory for the operation of the Institute;

e. **Equivalency** - refers to a process that involves assigning equal academic credits to the competencies demonstrated by a student or trainee through assessment, thereby providing entry points to the next higher level qualifications;

f. **Fourth Industrial Revolution**. - the fourth major industrial revolution can be described as the advent of "cyber-physical systems" involving entirely new capabilities for people and machines. It is marked by emerging technology breakthroughs in a number of fields, including robotics, artificial intelligence, nanotechnology, quantum computing, biotechnology, the Internet of Things, the Industrial Internet of Things, decentralized consensus, fifth-

generation wireless technologies (5G), additive manufacturing/3D printing and fully autonomous vehicles;

g. **Industrial Grade** – is a term used to denote the standards required of a material by a particular industry;

h. **International Accords** – an international agreement for the recognition of the qualifications of graduates and workers such as but not limited to the Dublin Accord for technicians and Sydney Accord for technologist;

i. **Institute** – refers to the Cordillera State Institute of Technical Education;

j. **License Faculty-Trainer** – refers to a teaching personnel who possesses National TVET Trainers Certificate (NTTC);

k. **Local Government Unit Provincial Training Center in Apayao/ LGU-run Provincial Training Center in Apayao**– refers to Apayao Training Center;

l. **NBC 461.** – an improved revision of previous statutory regulations governing the compensation and position classification plan for faculty positions with a more rational and credible promotion scheme for faculties in the State Universities and Colleges and TESDA Technical Vocational Institutions;

m. **Philippine Qualifications Framework** – a structure that describes the levels of educational qualifications and sets the standards for qualification outcomes. It is a quality assured national system for the development, recognition and award of qualifications based on standards of knowledge, skills and values acquired in different ways and methods by learners and workers of the country;

n. **Philippine Standards Occupational Classification and Competency Standards** - a statistical classification of the different occupational groups of the working population, including the military work force in the country;

o. **Philippine TVET Competency Assessment and Certification System (PTCACS).** - a quality-assured system in recognition of the attainment of competencies (knowledge, skills, attitudes and values) as referred to the competency standards set for middle-level occupation. It is the process of determining the qualification level of a person and a tool in identifying the training needs of a person with competency gaps;

p. **Recognition of Prior Learning (RPL)** – refers to the process in which the individual's previous learning outside the formal system, which contributes to the achievement of current competency/ies can be assessed against the relevant

unit or units of competencies and given recognition through the issuance of appropriate National Certificate or Certificate of Competency;

q. **Recognition of Current Competencies (RCC)** – the acknowledgement of an individual's currently possessed skills, knowledge and attitudes through previous training, work and experience;

r. **Superintendent** – refers to the Executive Director;

s. **State-run Technical Vocational Institution**- refers to Benguet Technical School;

t. **State Polytechnic Institute**- refers to CSITE as used in the law.

RULE III. CURRICULAR PROGRAMS AND ACTIVITIES

Section 1. Planning, Design and Development of Curricular Programs.- The Institute, in the design and development of technical-vocational education and training programs, shall consider the socio-economic profile, labor market conditions and opportunities, industry potentials, resources available, existing support structures, literacy level, labor market information and the key employment generators of the City of Baguio and the provinces of Abra, Apayao, Benguet, Ifugao, Kalinga and Mountain Province, respectively; anchor on the competency requirements in the Philippine Qualifications Framework (PQF), Philippine Standards Occupational Classification and Competency Standards; respond to the recommendations of the National Technical Education and Skills Development Plan, Regional and Local Development Plans; and align with ASEAN integration framework, international accords and the 4th industrial revolution.

Section 2. Curricular Offerings. - The Institute shall offer a wide array of one (1)year to Three (3) year TESDA-registered higher-level technical-vocational education and training programs corresponding to the qualification levels in the PQF, including short-term skills development and livelihood training programs, in the field of agriculture, industrial technology, tourism and hospitality, business and financial management, information technology, metals and engineering technology, construction technology, health services, community and social development services, and other emerging technology programs.

The Institute shall, as necessary and practicable offer courses from the following TESDA-registered technical-vocational and short-term training programs:

(a) Agriculture-related trainings and skills development in such areas as farming operations technology, backyard farming and home-based aquaculture and propagation innovations mechanized farm tools and equipment operations, agribusiness, agri-aqua trade technology and innovations, and relevant farmers continuing trainings from increased productivity and entrepreneurship;

(b) Skills training in industrial technology and hard trades such as metal and steel works, machine fabrication and operation, heavy equipment operation, automotive mechanic, refrigeration and air electronics, and operation of power tools and equipment for both medium skills grade and industrial preferred skills;

(c) Tourism and hospitality related courses relating to hotel and restaurant, eco-cultural tourism and tourism development and management, including personality development and social communication skills training, language proficiency courses in English and other language competence for business process outsourcing (call center) employment and overseas job placement;

(d) Livelihood skills development courses for preferred skills employment, small scale income generating opportunities and entrepreneurship training, including practical skills education in crafts technology, home technology and arts, workmanship and designing (fabric, woodworks, jewelry and metal works), high-speed sewing, dressmaking and tailoring, horticulture, livestock raising and breeding, food processing technology, culinary arts and commercial cooking, including baking, beauty culture (includes cosmetology, hair and nail styling), health and wellness trainings;

(e) Basic business literacy training in financial management and marketing, practical accountancy, bookkeeping and office procedures, business processes and application procedures including registration, licensing, documentation, business patent and intellectual property regulations, business financing and investment opportunities sourcing, import-export accreditation, including online home-based business operation and use of social media for business marketing;

(f) Technical vocational occupation and trade skills such as carpentry, masonry, plumbing, practical electricity and installation, automotive technician and servicing, electronics technician and servicing, welding technicians, personal computer (PC) servicing, and such other related practical technical skills courses;

(g) Computer literacy and information technology (IT) related skills, digital technology and web design, animation, photoshop/online photography, computer design and advertising;

(h) Seminars in personality development, career counseling and job placement, work ethics and values, business project development; and

Other preferred priority skills, including indigenous skills and trades training courses relevant to the needs of the localities served within the operational radius of the Institute and the whole CAR to enhance their capabilities for livelihood, gainful employment and practical entrepreneurship skills.

The curricular offerings of the Institute shall include teacher training such as, but not limited to, training methodology, curriculum design and development and learning materials development; workers training on personality development; and entrepreneurship programs.

Skills and trades specialization for local employment shall, however, be prioritized in technical-vocational education to support the development needs for a robust inclusive economy of Baguio City and the rest of the provinces of CAR within the operational radius of the Institute, in consultation with the Department of Labor and Employment (DOLE), the Department of Trade and Industry (DTI), the Department of Interior and Local Government (DILG), the National Economic and Development Authority (NEDA), business-industry partners, Local Government Units and such other relevant agencies, both local and international.

Section 3. Training Modalities. - The Institute shall implement the use of innovative training modes such as information-technology assisted instruction, dual training system, open or distance learning, and community laboratory and such other instructional program to give the community greater access to TVET and strengthen linkages between the industry, the academe and the institute. It may establish, as may be necessary and practicable, research and technology hubs, mobile training programs and satellite centers in priority areas throughout the region to enhance access to identified areas and strengthen programs thereat.

Section 4. Recognition and Credit of Learning

The Institute shall promote the recognition of prior learning to acknowledge a person's current competencies acquired from previous related trainings, life or work experiences, which may be granted credit to facilitate the learning process.

The Institute shall partner with existing public and private HEIs within and outside CAR to facilitate the recognition of qualifications of TVET graduates of the Institute towards gaining baccalaureate degree through the Ladderized Education Law.

Section 5. Research and Development. - The Institute shall recognize the need to develop and strengthen the culture of research among its practitioners, partners and stakeholders. It shall embark on technology researches, statistical studies and research innovations that maybe in line with the directions of the National Technical Education and Skills Development Research Agenda (NTRA), the challenge of technology advancement, the influence of emerging jobs and institutional development.

The Institute shall seek to establish innovation hubs and incubation centers to strengthen industry-academe research collaboration, develop entrepreneurs and evolve new ideas and information.

Section 6. Partnership and Linkaging. – The Institute shall endeavor to bring about greater industry academe collaboration and critical partnerships with local and international institutions and industry partners to facilitate job linkaging and forge mutual skills benchmarking, program exchange, transfer of new technologies, internship trainings and curriculum development to equip graduates with competencies and competitive advantage.

Section 7. Competency Assessment. - The Institute shall pursue mandatory competency assessment and certification of its graduates in accordance with the Procedures Manual on Competency and Certification program and other Implementing Guidelines under the Philippine TVET Competency Assessment and Certification System (PTCACS) to ensure alignment with industry standards. It shall also serve as TESDA Accredited Assessment Center for TVET graduates from other Technical Vocational Instituions and industry workers with competencies within the certifiable technical-vocational skills in support to the Competency Assessment and Certification program.

RULE IV. COMPLIANCE WITH TESDA REQUIREMENT

Section 1. The Institute shall become operationalized only upon the final determination and declaration of the TESDA, through the issuance of a formal recommendation and certificate of compliance, that it has satisfactorily complied with the minimum requirements and quality standards governing the following:

(a) Standard procedure and guidelines (SPGs) for the establishment and operation of a TESDA State Polytechnic Institute, or of a TESDA Technology Institute as herein contemplated;

(b) Operational sustainability of the Institute established herein, such as but not limited to, appropriate TESDA-approved site or location, licensed faculty-trainers and personnel, equipment, training and laboratory facilities, including industrial-grade requirements for metal training, updated instructional materials and such other requirements by TESDA;

(c) Alignment of programs with the standards of competency-based technical vocational education and training, the PQF, PSOC and ASEAN, as well as, international labor requirements and standards, including the regional skills priorities and manpower needs of CAR; and

(d) Other conditionalities as maybe necessary and applicable in establishing the herein Institute.

Section 2. The campuses of the Institute shall formally operate only upon individual compliance with the TESDA requirements such as but not limited to the conditions on assets and personnel, as provided for in Rule VI of this IRR. The formal operation of a campus that is not compliant shall be withheld without prejudice to the formal operationalization of Institute and its campuses with compliant status.

RULE V. GOVERNANCE AND ADMINISTRATION

Section 1. Supervision of the Institute. - The Institute shall operate under the general supervision of TESDA as a TESDA Technology Institution (TTI).

Section 2. Advisory Council- A CSITE Advisory Council shall be created to serve as advisory body of the institute in accordance with existing TESDA guidelines. The composition of the council shall come from the private and public sectors as determined in the existing TESDA guidelines and maybe expanded based on the nature and requirements of the Institute.

Section 3. Management and Administration of the Institute. - The Institute shall be headed by an Executive Director, who shall be assisted by two Assistant Executive Directors for Administration and Services and Academic Affairs and Development, respectively. The different campuses of the CSITE shall be administered by Campus Directors.

An Executive Management Committee shall be organized to ensure effective and efficient management and operation of the Institute. It shall be composed of the Executive Director, who shall serve as the Committee Chairman, the Assistant Executive Directors and Campus Directors as members. The Committee shall have the following functions and responsibilities:

a) Perform Strategic and Operational Planning to set directions towards the achievement of the vision, mission and goals of the Institute;

b) Develop Institutional Development Plan (IDP)that would define the strategic and operational directions, implementation strategies, programs, projects and activities and infrastructure development;
c) Deliberate institutional policies for approval of the Executive Director for the continuous operational improvement of the Institute, subject to existing polices and guidelines;
d) Set operational targets for programs, projects and activities;
d) Review and update the Strategic and Institutional Development Plan in line with the directions provided in the National and Regional Technical Education and Skills Development Plans (NTESDP/RTESDP), recommendations and inputs from the Regional Development Plan and signals from the local and international labor market; and
e) Monitor and evaluate programs, projects and activities; and
g) Perform other functions as deemed necessary.

Section 4. The Executive Director. - The Executive Director of the Institute shall render full time service and enjoy the benefits, privileges and emoluments equivalent to the rank of Director III. He or she shall be appointed by the TESDA Director General in accordance with the Civil Service Rules and Regulations and the TESDA Qualification Standards. The Executive Director shall exercise supervision and control over the executive offices and campuses of the Institute.

As necessary and practicable, subject to the approval of the TESDA Director General, the Executive Director shall enter into mutual agreements with the local-based counterpart agencies or instrumentalities and persons, both private and government, for such assistance as may be necessary to effectively implement this Act.

Section 5. The Assistant Executive Directors. - The Assistant Executive Directors for Administration and Services and Academic Affairs and Development shall both render full time services and enjoy the benefits, privileges and emoluments equivalent to the rank of Director II. They shall be appointed by the Director General in accordance with the Civil Service Rules and Regulations and the TESDA qualification standards.

The Assistant Executive Director for Administration and Services shall supervise the provision of corporate support services to the campuses in the areas of corporate affairs, planning, management information system, physical development, human resource development, finance and procurement and other relevant services.

The Assistant Executive Director for Academic Affairs and Development shall supervise the provision of technical support services to the campuses in the areas of curriculum and assessment tools development, learning materials development, training delivery systems, research and development, assessment and admission system, registration and enrollment system, scholarship and awards, recognition of prior

learning and credit systems, tracer studies industry partnership and other relevant services.

Section 6. The Campus Directors. - The Campus Directors shall render full time service and enjoy the benefits, privileges and emoluments equivalent to the rank of Director I. They shall be appointed by the Director General in accordance with the Civil Service Rules and Regulations and the TESDA Qualification Standards.

The Campus Directors shall exercise institutional supervision and administration over the administrative and technical operation of the campuses, respectively.

RULE VI. ASSETS, LIABILITIES AND PERSONNEL

Section 1. The Assets and Liabilities. -All fixed and movable assets, records and documents of the integrated institutions composed of the Baguio City School of Arts and Trades, the TESDA Regional Training Center-Baguio, the TESDA Provincial Training Centers in Abra, Ifugao, Kalinga and Mountain Province, and the Apayao Training Center and Benguet Technical School, as well as their liabilities or obligations, shall be transferred to the Institute.

The Local Government Units of Apayao and Benguet shall issue official document transferring the properties that are identified under and/ or occupied by Apayao Training Center and Benguet Technical Schools, respectively, to form part of Institute.

All parcels of land belonging to the government occupied respectively by the integrated institutions are hereby declared property of the Institute, subject to existing laws and shall be under that name. Provided, that should the Institute cease to exist or such aforementioned parcels of land be no longer needed by the Institute, the same shall revert to the respective individual institutions before their integration under the CSITE Act.

Section 2. Organizational Manning. - Organizational Structure of the Institute and its staffing pattern shall be developed by TESDA based on the goals, objectives, program and services of the Institute, in consultation with the Department of Budget and Management. The Executive Offices and campuses of the Institute shall be provided with such personnel following but not limited to the approved Organizational Structure and staffing pattern for the Institute.

Section 3. Personnel. - The personnel of the Baguio City School of Arts and Trades, TESDA Regional Training Center-Baguio City, TESDA Provincial Training Centers in Abra, Ifugao, Kalinga and Mountain Province, and Apayao Training Center and Benguet Technical School shall, in a holdover capacity, continue to perform their

respective duties and responsibilities and receive their corresponding salaries and benefits until such time when the organizational structure and staffing pattern of CSITE shall have been approved and implemented. Provided, that the positions, rights and security of tenure of the faculty and non-teaching personnel therein employed pursuant to existing laws prior their merger into the Institute shall not be impaired in the new organizational structure and staffing pattern; that the incumbent of the position shall remain in the same status in the newly created positions; and that all involved personnel shall be properly informed of the new staffing pattern and organizational structure of the Institute. Provided, further, that there shall be no fallout arising from the new organizational structure.

Those personnel of the TESDA Regional Training Center-Baguio, TESDA Provincial Training Centers in Abra, Ifugao, Kalinga and Mountain Province, Apayao Training Center and Benguet Technical School who choose not to be absorbed by the Institute shall have the option to remain with TESDA or LGU, respectively. Those personnel who choose to be separated as a result of the reorganization shall be paid their separation or retirement benefits under existing laws.

RULE VII. FUNDING AND APPROPRIATIONS

Section 1. Appropriation. - The amount needed to initially implement the provisions of the CSITE Act and this IRR shall be charged against the current year's appropriations of the Baguio City School of Arts and Trades, the Regional and Provincial Training Centers of TESDA in CAR, the Apayao Training Center and the Benguet Technical School. Thereafter, such amount necessary for the continued operation of the Institue shall be included in the annual General Appropriations Act as a line item budget under TESDA.

Section 2. LGU Funding Support. - The LGUs of the City of Baguio and the provinces of Abra, Apayao, Benguet, Ifugao, Kalinga and Mountain Province, in consultation with the Institute shall likewise allocate annual funds deemed appropriate to support the operation of the campus in their respective localities.

Section 3. Other Sources of Funds. - The Institute shall establish or maintain a Sariling Sikap Program that would generate income from training-cum-productions, investments, income generating projects and activities not limited to training, competency assessment, use of equipment and facilities, consultancy and technical services. Such income shall be deposited in a Revolving Fund in any authorized government depository bank and maintained as perpetuating and self-liquidating fund to pay operational expenses for the procurement of training supplies and materials, tools and equipment, physical facilities and equipment repair and maintenance and infrastructure development, hiring of consultancy and technical services and payment of honoraria for Job Orders and personnel involved in the operation of the program, all subject to the standards government accounting and auditing rules and regulations.

The Institute shall endeavor to forge arrangements for donations, grants, financial assistance, aids from partners and stakeholders, including but not limited to, industry associations, local government units and foreign donors.

RULE VIII. TRANSITORY AND FINAL PROVISIONS

Section 1. Transition Period. - The transition period for the establishment of the fully operational CSITE shall commence upon the effectivity of this IRR until the issuance of Certificate of Compliance by TESDA, as provided for in Section 1, Rule III of this IRR to formally operationalize as Institute.

The transition period shall be without prejudice to the initiation or continuation and completion of training programs, projects, or activities by the individual institutions constituting the Institute.

Section 2. Transitional Operation – All existing contracts and agreements entered into prior to the effectivity of the CSITE Act shall continue to be honored and in effect until their validity unless earlier terminated.

In the transition period, the existing registration and accreditation of all training programs and accreditation of Assessment Centers shall continue to remain valid. Provided, the Institute shall undertake the necessary steps to re-register the same under its name in compliance with the rules and regulations of Unified TVET Program Registration and Accreditation System (UTPRAS) and the Philippine TVET Competency Assessment and Certification System (PTCACS) during the transition period from the effectivity of this IRR.

Likewise, all certificates of recognition issued by agencies to the individual institutions absorbed by Institute, prior to this IRR, affecting technical education and skills development shall continue to be in force and in effect. However, further action on such certificates shall be undertaken by CSITE, compliant to existing rules and regulations on UTPRAS and PTCACS, among others.

Upon the effectivity of this IRR, the concerned technical vocational institutions shall assume their corresponding official identity, as follows:

From	To
BCSAT and RTC-Baguio	CSITE Main
PTC Abra	CSITE Abra
PTC Ifugao	CSITE Ifugao

PTC Kalinga	CSITE Kalinga
PTC Mountain	CSITE Mountain Province
Apayao Training Center	CSITE Apayao
Benguet Technical School	CSITE Benguet

Section 2. Amendments and Addendum. – Any amendment or supplement to this IRR may be made as deemed necessary subject to the provisions of the CSITE Act.

Section 3. Separability Clause. – If, for any reason, any section of this IRR shall be deemed unconstitutional or invalid, the other sections or provisions hereof shall not be affected and shall thereby remain valid and effective.

Section 4. Repealing Clause. – All laws, executive orders, decrees, instructions, rules and regulations which are contrary to or inconsistent with any provision of this IRR are hereby repealed or modified accordingly.

Section 5. Effectivity. – This IRR shall be approved by the TESDA Board and signed by the TESDA Director General by authority of the TESDA Board. It shall take effect fifteen (15) days after its publication in the Official Gazette or in the newspaper of general circulation in the Philippines.

Section 6. Issuances on Policies and Guidelines after Effectivity of the Rules. – Issuances on policies and guidelines for the effective implementation of this IRR shall be promulgated from time to time, after due consultations with the concerned offices.

Approved: September 10, 2019

By the Authority of the TESDA Board:

SEC. ISIDRO S LAPEÑA, PhD, CSEE
Director General, TESDA

115th SPECIAL TESDA BOARD MEETING
10 September 2019, Tuesday, 9:00 A.M.
7th Floor TESDA Board Room, Office of the Chair
Taguig City, Metro Manila

Resolution No. 2019-47
(Page 1 of 3 pages)

RECOGNIZING THE REVOCATION OF THE PREVIOUS DEED OF DONATION OF THE CITY OF KORONADAL AND TESDA AND AUTHORIZING THE DIRECTOR GENERAL OF TESDA TO ACCEPT THE DEED OF DONATION BETWEEN THE LGU OF KORONADAL AND TESDA WITH AN AREA OF 1,050 SQUARE METERS AND TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN LGU OF KORONADAL AND TESDA

WHEREAS, Section 8 of Republic Act No. 7796, otherwise known as the "Technical Education and Skills Development Act of 1994," grants the Technical Education and Skills Development Authority (TESDA) Board the power to enter into, make, execute, perform and carry-out domestic and foreign contracts subject to existing laws, rules and regulations;

WHEREAS, during the 7th Special Board Meeting on November 23, 2018, the TESDA Board issued Board Resolution No. 2018-53 authorizing the Director General of TESDA to accept the donation of a parcel of land donated by the City Government of Koronadal with a total area of 1,027 square meters covered by Transfer Certificate of Title (TCT) No. T-134124 and to enter into a Memorandum of Agreement for and in behalf of the TESDA Board with the Local Government of Koronadal City, for the purpose of constructing a TESDA Regional Office in Region XII;

WHEREAS, the City Government of Koronadal has also donated a parcel of land to the National Police Commission (NAPOLCOM) with a total land area of 1,050, covered by Transfer Certificate of Title No.134126;

WHEREAS, NAPOLCOM had unintentionally constructed a building at the above-described parcels of land previously donated by the LGU of Koronadal to TESDA;

WHEREAS, NAPOLCOM has proposed that in order to effect the intended exchange of lots between TESDA and NAPOLCOM, the best option is to have the City Government of Koronadal cancel its previously executed Deed of Donation to NAPOLCOM and TESDA and to just enter into a new Deed of Donation with NAPOLCOM and TESDA bearing the revised technical description of lots and Transfer Certificate of Titles;

WHEREAS, to avoid further delay in the construction of the building of TESDA Regional Office in Region XII, the proposal made by NAPOLCOM is deemed to be acceptable;

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NOW THEREFORE, BE IT RESOLVED, AS IT HEREBY RESOLVED, to amend Board Resolution No. 2018-53 which granted the authority to the Director General to accept the donation of a parcel of land donated by the City Government of Koronadal with a total area of 1,027 square meters covered by Transfer Certificate of Title (TCT) No. T-134124 and to enter into a Memorandum of Agreement for and in behalf of the TESDA Board with the Local Government of Koronadal City, for the purpose of constructing a TESDA Regional Office in Region XII;

BE IT FURTHER RESOLVED, that the TESDA Board recognizes the revocation of the previous Deed of Donation issued by the City of Koronadal to TESDA;

BE IT FURTHER RESOLVED, to authorize the Director General of TESDA to ACCEPT AND SIGN the REVISED DEED OF DONATION of the City Government of Koronadal for and in behalf of the TESDA Board to effect the exchange of the donated lot with an area of 1,027 square meters (originally donated to TESDA), with the lot originally donated to NAPOLCOM with an area of 1,050 square meters;

BE IT FURTHER RESOLVED, that the Deed of Donation to be executed by the parties shall be witnessed by the TESDA Regional Director of Region XII;

BE IT RESOLVED FINALLY, that copy of this Resolution be disseminated to all parties concerned.

Approved this 10th day of September 2019.

ATTY. MARICHELLE D. DE GUZMAN
Board Secretary VI

Attested by:

SEC. ISIDRO S. LAPEÑA, PhD., CSEE
Designated Chairperson, TESDA Board
Director General, TESDA

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USEC. RENATO L. EBARLE
Department of Labor and Employment

USEC. DIOSDADO M. SAN ANTONIO
Department of Education

MR. ISIDRO ANTONIO C. ASPER
Board Member, Labor Sector

ATTY. BAYANI G. DIWA
Board Member, Labor Sector

MR. RENE LUIS M. TADLE
Board Member, Labor Sector

MR. RAMON R. DE LEON
Board Member, Labor Sector

MR. ROGELIO J. CHAVEZ, JR.
Board Member, Labor Sector

ENGR. EMMANUEL P. JUANEZA
Board Member, Employer Sector

DR. LEONIDA B. ORTIZ
Board Member, Employer Sector

MS. PATRICIA C. DALMAS
Board Member, Eduction and Training Sector

DR. GUIMBA B. POINGAN
Board Member, Education & Training Sector

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
East Service Road, South Luzon Expressway, Fort Bonifacio, Taguig City

115th TESDA BOARD MEETING
10 September 2019, Tuesday, 9:00 AM
7th Floor TESDA Board Room, Office of the Chair
Taguig City

Resolution No. 2019-48
(Page 1 of 3 pages)

AUTHORIZING THE DIRECTOR GENERAL OF TESDA TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE PROFESSIONAL REGULATION COMMISSION (PRC) FOR THE PURPOSE OF CRAFTING POLICIES RELATING TO PRC'S LICENSURES AND TESDA'S NATIONAL CERTIFICATES

WHEREAS, during the 110th TESDA Board Meeting, a suggestion was made to recommend the inclusion of the Professional Regulatory Commission (PRC) in the TESDA Board as one of the government sector representatives to simplify the implementation of the Philippine Qualifications Framework, which aims to elevate the Training Regulations to a level of sub-professional;

WHEREAS, Legal Division of TESDA finds the inclusion of PRC as a member of the TESDA Board as a reassuring change for the further professionalization of TESDA courses;

WHEREAS, during the 3rd Ad Hoc Committee on Legal Matters Meeting, an agreement to seek the consent of the PRC with the proposal to include them in the TESDA Board was made;

WHEREAS, in a Letter dated 27 May 2019, the Director General of TESDA sought the concurrence of the PRC Chairman to the proposal to be part of the TESDA Board as one of the representatives of the TESDA Board;

WHEREAS, in a Letter dated 10 July 2019, PRC Chairman Teofilo S. Pilando, Jr. manifested the concurrence of the Professional Regulatory Commission of such proposal, as it would enhance collaboration and cooperation inasmuch as both agencies share many areas where their respective mandates could be supportive of each other;

WHEREAS, during the 1st Joint Meeting of the SSSDC and Ad-Hoc Committee on Legal Matters, it was initially recommended to include PRC as a Non-Voting Member of the TESDA Board;

WHEREAS, Atty. Lovelika T. Bautista, OIC Director, Legal Service of the Professional Regulatory Commission (PRC) attended the meeting, and suggested that instead of including PRC as a Non-Voting Member of the TESDA Board, the TESDA may instead enter into a Memorandum of Agreement with the PRC;

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NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED that the TESDA Board grants the authority to the Director General of TESDA to Enter into a Memorandum of Agreement with Professional Regulation Commission for the Purpose of Crafting Policies Relating to PRC's Licensures and TESDA's National Certificates (NC's).

BE IT RESOLVED FINALLY, that the herein Resolution be furnished to the PRC for their information.

ATTY. MARICHELLE D. DE GUZMAN
Board Secretary VI

Attested by:

SEC. ISIDRO S. LAPEÑA, PhD., CSEE
Designated Chairperson, TESDA Board
Director General, TESDA

USEC. RENATO L. EBARLE
Department of Labor and Employment

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