TESDA CIRCULAR

Subject: **Adoption of the T2MIS Version 5 and the Unique Learner Identifier (ULI) for the Technical Vocational Education and Training (TVET) Sector**		Page 1 | Page 3 Number 44 s. 2018
Date Issued: **June 1, 2018**	Effectivity: **As Indicated**	Supersedes:

In line with the directive of the President in the use of information and communication technology (ICT) in the delivery of services to its clients and with the Data Privacy Act of 2012, and in consonance with the TESDA's Data Governance to ensure that data are available, usable, reliable and secure, **the TESDA Training Management Information System (T2MIS) will be used to facilitate the organized collection, processing, analysis and dissemination of more comprehensive data on the TVET sector and shall provide on-line services to the TVET Institutions and Assessment Centers.**

Similarly, the **UNIQUE LEARNER IDENTIFIER (ULI) will be adopted and used for any person/learner who avails of any TVET services – training, assessment and certification, accreditation and employment status. The ULI is automatically generated through the TESDA Training Management Information System (T2MIS).**

The **ULI will be the permanent code of the learner** which shall facilitate the tracking of the learner's training/learning experiences, national competency assessment results and qualification/s and employment status. **The ULI will be the primary key index of the Learner in the TVET system,** instead of using its personal information, for privacy reasons.

The **ULI is a personal 16-digit alpha-numeric code automatically generated** and allocated to a learner when he first avails of TVET through the **TESDA Training Management Information System (T2MIS).**

The ULI number follows this format: **FFM-YY-XMM-RRPPP-NNN**

FFM – The learner's initials (First letter of the last name, first name and middle initial);

YY – Learner's year of birth (Last 2-digit of the learner's year of birth);

XMM – Day and month of birth and gender;

RRPPP – The Region UACs code of the learner's birthplace;

NNN – Overflow (It is possible for 2 people with similar names to get the exact same ULI number. For example, if "Joshua A. Yllana" and "Jeffrey A. Yulo" were born on the same day, they will get the same ULI number. This is solved using a 3-digit "overflow" number which is a simple

sequential number that is appended to duplicate numbers.

Management and Implementation

To ensure the smooth and effectiveness implementation of T2MIS and ULI in the TVET sector in the country, **all public and private institutions offering TVET-related programs and all Accredited Competency Assessment Centers shall utilize the T2MIS and adopt the ULI for TVET.**

All institutions offering TVET services (TVIs and Assessment Centers) shall:

1. Coordinate with TESDA Provincial Office to get their user's account (access security code) and agree with the TESDA-Consent Agreement as Personal Information Controller (PIC).

2. Incorporate and adopt the T2MIS-generated ULI number of the learners in their corresponding Registration Form (for training-related concerns) and other documents/forms for the national competency assessment and certification-concerns.

3. Be responsible for the issuance of the T2MIS-generated ULI number to the learners and shall ensure that the learners are aware of their assigned ULI.

All Regional/Provincial Offices through the Regional/Provincial Director shall:

1. Have overall responsibility in ensuring that a UNIQUE LEARNER IDENTIFIER (ULI) will be adopted and used by all institutions offering TVET services (TVIs and Assessment Centers).

2. Designate a dedicated MIS, UTPRAS and CACs focal and its alternates who shall collaborate and facilitate coordination between the Central Office, TVIs and Assessment Center focal.

3. Create TVIs and Assessment Centers user's account and facilitate the signing of TESDA-Consent Agreement as Personal Information Controller (PIC).

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The Planning Office through the Labor Market Information Division (LMID) shall be responsible for the overall maintenance of the T2MIS and shall act as the Overall Administrator of the said system including the ULI.

These Guidelines shall take effect immediately as indicated and shall supersede any issuance inconsistent hereof. Wide dissemination and strict implementation of this Circular by all concerned are hereby enjoined.

GUILING "GENE" A. MAMONDIONG
Director General/Secretary