TESDA CIRCULAR

SUBJECT:	Implementing Guidelines on the Deployment of Competency Standards (CS) for Digital Caregiving		Page 1 of 4 pages Number 018 series of 2024
Date Issued: APR 03 2024		Effectivity: Immediately	Supersedes:

In the interest of the service and to provide quality and uniform program delivery, the following guidelines in the deployment of the **Competency Standards (CS) for Digital Caregiving** is hereby issued:

I. BACKGROUND/LEGAL BASIS

A. The TESDA Act of 1994 (Republic Act No. 7796) defined TESDA as the authority in the "establishment and administration of National Trade Skills Standards (NTSS)." The NTSS eventually evolved into the present-day training regulations (TRs) following the reforms instituted by the agency for the country's TVET, particularly along competency-based, education and training. As such, TESDA is mandated by law to develop and update the competence of the country's industry workers to enhance their employability and ensure long-term economic development.

B. TESDA CY 2018 Planning Guidelines under B.1.3 "Adapt and Adopt" policy shall be pursued in the development of Competency Standards (CS)/Training regulations (TR), particularly for high-end technologies, higher level qualifications using the available off-the-shelf competency standards developed by the industries, multi-bilateral agencies and international development partners. The "Adopt and Adapt" strategy refers to the process of selecting and incorporating best practices, curricula, and methodologies from successful TVET programs in other contexts and adapting them to suit local needs and conditions

C. The abovementioned Competency Standards (CS) was developed through adopt and adapt process, benchmarking with APEC Human Resources Working Group's Training Package on Caregiver Digital Upskilling published in July 2022 and other international references; and validated with the local industry experts from TVET, academe, associations and stakeholders.

D. Digital health is a broad term incorporating the move of health and health and care into an ever-evolving digital society. Digital change is the driver and enabler of the shift in health and care towards greater consumer-centered services and personalized care. This is what consumers and society are demanding. It includes technologies, devices, and systems, as well as digital data and analytics, all of which are advancing and evolving rapidly. It promises advanced treatments and improved health and care experiences for health practitioners, clients, and consumers as we move towards more accessible and personalized delivery of health services.

E. Nonetheless, digital health is not just about the use of technology, but about improving the delivery of health and care services. Thus, the development of the CS was recommended to respond the need to meet the vocational education and training needs of individuals in the healthcare and caregiving sector, wherein, enhanced education and training are seen as critical to sustaining ongoing improvements and upskilling in services of caregivers in home or institutional workplace-setting.

II. OBJECTIVES

A. The CS to act as a practical guide for training providers and individuals on the skills and knowledge required to effectively deliver health care in an increasingly digital world.

B. The IG to provide guidelines in the implementation of the CS which can be offered in two ways:
   1) as an inclusion in new and existing registered programs in relevant and applicable qualifications in Human Health/Healthcare Sector; or
   2) as a stand-alone micro-credential program to be registered.

III. SCOPE/COVERAGE

This Circular shall cover:

A. New or existing training programs registered under the With Training Regulations (WTR) in relevant and applicable qualifications in Human Health/Healthcare Sector; and

B. Recognition and certification of micro-credential program

IV. IMPLEMENTATION MECHANICS

A. Utilization of the Developed CS

1. To ensure utilization of this CS, all Regional/Provincial/District Directors shall immediately advocate the recognition and certification of micro-credential program and/or the inclusion of the CS in the curriculum of the new or existing registered programs, as applicable; and

2. Copy of the CS is available and can be downloaded from the TESDA website.

B. Training Delivery Modality

Training providers may deliver the program using flexible learning delivery modalities or pure-online program.

C. Program Registration

1. **As an inclusion in new or existing registered WTR programs**, this CS can be an additional topic to relevant and applicable qualifications in Human Health/Healthcare Sector, as applicable:

2. **As stand-alone program to be registered**, this CS can be offered as a separate micro-credential program for Digital Caregiving:

   - The registration of micro credential program for Digital Caregiving shall follow the Implementing Guidelines on Recognition of Micro-Credentials for Lifelong Learning and Upskilling/Reskilling's of Learners in Technical Vocational Education and Training (TVET) (TESDA Circular No. 48, s. 2021) and Supplemental Guidelines to TESDA Circular No. 48 (TESDA Circular No. 58, s. 2022) and/ or existing program registration guidelines.

3. The following codes shall be applied for this CS:

TITLE OF CS	Digital Caregiving
CODE	CS-HHCDCG024
UNIT OF COMPETENCIES	
Operate digital tools and equipment in delivery of caregiving services	CS-HHC532001
Utilize digital technologies in caregiving management	CS-HHC532002

D. Trainer's Qualifications

1. **As an inclusion in new or existing registered WTR program,** holder of NTTC Level I of the qualification the CS will be added; or

2. **As stand-alone program to be registered**, must follow the qualifications of Micro-Credential Course Trainer stipulated in Section V of TESDA Circular No. 58, s. 2022 "Supplemental Guidelines to TESDA Circular No. 48 s. 2021" and/ or existing program registration guidelines.

E. Institutional Assessment of Graduates

1. The education and training providers shall ensure the conduct of institutional assessment after the completion of the training program; and

2. The education and training providers (including the enterprises where trainings are conducted) shall issue the Training Certificate or Micro-credential Certificate of Achievement (MCA) after completion of the training and passing the institutional assessment of graduates.

V. RISK MANAGEMENT

The wide implementation of this program has potential risks, such as but not limited to the following:

1. Standard implementation of the competency standard across all regions.
2. Limited number of recognized providers to offer the micro-credential program.

To mitigate, if not eliminate the risks, the following measures shall be undertaken.

1. Deploy the competency standards and its implementing guidelines for common understanding and uniform implementation.
2. For the ROPO/DO to extensively encourage providers to utilize the CS as an inclusion in new program registration or to existing programs of relevant and applicable qualifications.
3. To promote the CS as a micro-credential program.

VI. MONITORING AND FEEDBACK SYSTEM

A. The Regional and Provincial/District Offices (ROPO/DO) shall closely monitor the implementation of the registered programs under this CS;

B. The ROPO/DO shall require the education and training providers with registered programs on the identified qualifications and sectors to submit periodic report on the integration of this CS in the program delivery on the enrolled, graduates and employed in the T2MIS as part of the regular monitoring and feedback system; and

C. The program is offered as a micro-credential.

VII. EFFECTIVITY

This Circular shall take effect as indicated. Wide dissemination of this Circular by all concerned is hereby enjoined.

ROSANNA A. URDANETA, CESO II
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